

March 15 2025 work session PART 2 clean1

[Speaker 7] (0:00 - 0:13)

Okay, everybody, we're going to start. I'm sure Mercury's coming here in a minute. Okay, we are on chief.

We are on chief of police, Jim Morris.

[Speaker 3] (0:14 - 4:31)

Okay, we're ready to start. I will start with just a basic overview. We talked briefly, came up.

We have 51 sworn positions, 41 sworn, 51 total. Well, after this budget, we're going to have 51 sworn. That's what I was going to get into.

Even though we have only one sworn vacancy, we're putting apart one of those new hires is going into the academy in a week, week and a half. Then we have two pregnant females, so they're off the streets. We actually, we're still down three, even though we only have one vacancy.

On the bright side, some of our efforts over the last couple of years are really starting to pay off, doing internships and recruiting and talking to high school students. We just, the person going into the academy next week is McKenna Nolan. She was an intern, I think, with the mayor.

She was an intern with us, went to Madison High School, lives up on Center or Cottage, I think, Cottage. We have another gentleman who is a Madison High School graduate. He was currently graduating from CNU later this summer.

Dylan, he is already in the process because he was an intern. We're hoping to bring him on and put him in an August academy. A lot of the efforts we did trying to be localized and put up things on the website and talk to high school students are really starting to pay off a little bit.

Hopefully, we can keep that energy going. As we walk through the budget, I'm just going to go through the highlights of each division. Please feel free to stop me.

Sometimes I go a little quick. The police department budget, I mean, certainly has numbers attached to it, but the over 95 percent of my budget is salaries. So, there's not a lot of, you know, add things, take away things because so much of it is salary.

We'll start with administration. That's basically myself, Dan, and Jen. We oversee the budgeting, purchasing, policies of the police department.

Some of the accomplishments we had with that this year is we started a wellness check program. That's where an officer once a year will call a, they do a telehealth appointment with a

certified clinician, and she just, you know, checks on them, see how you're going, how's everything going. Dan, Major Janicki set that up.

It works really well, and this was the first year of it, and we're excited because now we got a baseline. So, as officers call next year, we'll have more understanding of how's this going, how's that going, what's changed, which is important when you start doing that. We developed a facilities dog program.

That's Marlon. We got Marlon free. He was free, and the training was free for months with a mission.

The little bit of trade-off with that is just with the airplane and helicopter crash in the Potomac, a call went out for, you know, support dogs to come and help with the first responders and the families. So, we sent Marlon and Detective Herrera to that, and they were just recognized the other day by COG for their efforts in that. Family orientation program, that's something we're starting now also.

The town does a good job of onboarding people, but we're trying to onboard the family members a little bit, remind them it's a 12-hour shift. Here's what it looks like. Here's the stressors.

We give them a book to read. So, we're trying to incorporate the family into the police department as we incorporate the officers. Just yesterday, Captain Patrick Kiley graduated the FBI Academy, the National Leadership Academy.

We promoted our first female commander, Kristen Ruddy, who's in the audience, and we started a police chaplain program. The chaplain program is really a spin-off of an idea Mercury had, where we reached out to the faith-based community a little bit, and we got Pastor Dixon, who I still want to bring to council, maybe to do the prayer and introduce himself one time. He's really helpful.

We've already used him for death notifications and items like that. This upcoming year, we have, we want to start on getting the police department accredited. Oh, sorry.

[Speaker 14] (4:32 - 4:37)

I just wanted to know, for the police chaplain program, is that Charlie Chaplin?

[Speaker 3] (4:39 - 4:39)

Exactly.

[Speaker 14] (4:39 - 4:42)

Spelled makes me wonder.

[Speaker 3] (4:44 - 6:07)

So, we, yeah, good point. So, we, what else we do? Oh, we want to get department state accredited.

That's been one of the goals since I first got hired here, and we are to the point now where I think we actually can get department accredited. It's a three-year process that will probably start later this year, but it's based on having your policies all squared away, and you can provide proof you're following your policies, and then the State Department of Criminal Justice Services comes on site and verifies all that. That's how you get state accredited.

We should be ready to do that, like I said, by the end of the year. Another item I hope you'll see in the month is an annual report. We've historically, you know, under transparency, we've historically put out like a two-page annual report, something like this, and then we added some statistics to it.

Nobody reads it. Ryan Trumpeter was the only one who I think even paid attention to it. So, with the work of Jennifer Dinges and one of our pregnant female officers, we're putting together a whole packet, an annual report packet that goes over all the different programs we have.

It'll have mayor and chief at your service summaries. It'll have prime statistics, certainly. It'll have who won an award that year, probably about 25 pages or so that we'll put on the web and then have some print copies around.

Yes, ma'am.

[Speaker 9] (6:08 - 6:46)

Thank you. Thank you for all you do for the town. I love what you just shared, and I just would put a note on that that if there are other ways to communicate that, once you have the content, if there are ways to do other ways of communicating that in the town.

I know safety, of course, is a priority in the town for residents to be able to fully maximize the content you put together, how to communicate that on different channels, maybe do a little short video that could be posted on Instagram or something. Just there could be other ideas, but just once you have the content, ways to think about sharing it I think would be great.

[Speaker 3] (6:46 - 7:29)

Yeah, it's really worked well. Jennifer's really good with putting these kind of things together, and then we have, like I said, an officer who's on light duty because of a pregnancy, and we assigned her to pull it all together, and that's what we needed. We need someone to be able to devote attention to it at that level, so it's really worked out well.

Staffing, no rules. Oh, and the deer management program, you all are hearing, you all know all

about that. The code's going to be coming back to an April council meeting to ask the town clerk to advertise the code.

I met with Mr. Brillia, so he'll be there, and we can discuss the few little changes that came up in the work session if we want to make those changes or what we want to do.

[Speaker 5] (7:32 - 7:54)

That's great. Just very quickly, can we, I didn't respond to most of the emails, can we tell people we're not transporting the deer, we're not trapping, we're not sterilizing? Yes.

So you're wasting your time even asking this. We can't do this. We're doing what we can do under the existing system.

[Speaker 3] (7:55 - 8:13)

I agree, and I mean, as you all know, it's just all over the place. Arlington is now doing their second drone survey of the deer in Arlington County. Just things like that, in all honesty.

We are in, the state has already declared this a deer population issue area, so it's, we're there.

[Speaker 5] (8:13 - 8:31)

I've shared with you my suggestion, my wife said it's stupid that I could do it, but I offered to give each officer \$100 for every deer. They tranquilize the deer first and then shoot the deer, and you have to transport them. It has to be voluntary, but anyone who's on duty, if you happen to shoot, if you can tranquilize and shoot the deer, that would help, but this is not viable.

[Speaker 3] (8:31 - 8:45)

Yeah, that's just, it's, I think if we use the county program, it's the best way to go. If we want to do a program, that's probably the cleanest way that's already been established, already professional. It takes a lot of the risk out of it for us trying to develop something.

[Speaker 7] (8:46 - 8:58)

Right, and I think at some point we need to get an article in the Vienna Voice that is clear and factual of what we are, the council, you know, and what we are doing and what we're not going to do.

[Speaker 3] (8:59 - 9:03)

Sure, and then moving through the charts. Oh, sorry. Oh, I'm sorry.

[Speaker 9] (9:04 - 9:14)

Thank you. On the performance measures, I was just wondering what the source is for the percentage of citizens very satisfied that metric there. Is there a survey?

[Speaker 3] (9:14 - 9:28)

That was the town survey. That's why it's a little dated. It's 23 is the last time we, because we put it out every time the survey comes out.

I hate, I don't want to lose that number in the wash, so we keep using it even though it's, it will be updated with the next survey.

[Speaker 7] (9:29 - 9:30)

Thank you. Long ago.

[Speaker 3] (9:30 - 9:31)

I'm sure it'll be higher.

[Speaker 7] (9:32 - 9:37)

Of course, of course. I love that trend. Look at that.

I mean, really, that's great.

[Speaker 13] (9:41 - 9:50)

HL5, the percentage of citizens very satisfied, satisfied. That's dramatic and very, very positive.

[Speaker 3] (9:50 - 9:58)

Mm hmm. Yeah, that's a, that's a good number. It's impressive and you do see it when you're out in the community.

I think that's a valid percentage.

[Speaker 13] (9:59 - 10:09)

What do you attribute, obviously, your leadership and Deputy Dan, but is it the quality of officers you're recruiting? Is it the things you do in the community? What would you?

[Speaker 3] (10:10 - 10:49)

It's pretty much me. No, no, I think, I think it's the officers that are being put on the street and starting with myself, the major, the captains, the sergeants, the expectations we have. They know the expectations are to interact with the community.

We talked to them about that before we ever hired them, that this is different than Fairfax

County where you go call to call to call to call. We don't do that. So when you go to a call, we expect you to help someone solve it.

When we go to calls that in all honesty, you would never get a Fairfax County officer to come anywhere near your house. If you called saying my son won't go to bed, you know, we go to that. That's the kind of stuff we do.

So that's where I think the difference.

[Speaker 7] (10:51 - 11:23)

I'm just going to plug a little bit. It's so true. No, no, people come to me and, and, and will give me an instance of, you know, maybe their son was pulled over and, and how nice the officer was playing things.

I mean, it really is true. We live in this, you know, Mayberry town sometimes. And it's wonderful.

And, and I will say if there's ever any kind of complaint, I know the chief will, you know, we'll meet with them or other officers. Well, I mean, I don't know if you get that in the County, but that's the big difference.

[Speaker 3] (11:23 - 11:27)

You really don't. And how many people know chip and have gotten a little star from them.

[Speaker 5] (11:29 - 11:36)

So, and the last one on the hand, he was Bitcoin. Oh, okay.

[Speaker 3] (11:38 - 12:12)

We have the staffing numbers. I'll talk about it on this page and I just won't hit it on every other one. We've not increased staffing in many decades.

We operate with what we operate with. We juggle the numbers based on when we have vacancies, we juggle positions around and cover the vacancies to make sure it's our priority street strength. As long as I can put street strength out there, when I get someone on task force, great.

When I can keep someone an extra detective in, I try it, but at the end of the day, it's street strength. And that's really what we focus on. And that's why I'm not coming every year, asking for positions.

We move around as we need.

[Speaker 5] (12:13 - 13:18)

Okay. Just a suggestion. You're doing this more, a little detailed report.

Is there any way you can put the report is yes, we have 42 officers, but we have four shifts. We have to schedule, you know, we get comments. Well, they got to cover the stop signs better.

Well, maximum staffing is five at a time. Even the detectives some way without, you know, tipping your card, just say, you know, I already had an extra police officer. It doesn't help.

Probably had to add her 40 to increase the staffing of five, somehow get awareness that the community that, um, you know, we have four shifts. You know, we can't, you know, it's nice to say we have X number of people. We have detectives.

We have a lot of infrastructure, just some awareness because people think, oh, we have all these, they just cover all the stop signs. Okay. We can do that.

Okay. We could do something like that. Maybe even add a staffing section to the, I know just, just, just, you know, basic, you know, staffing rules.

What a lot, you know, this is, and the other thing is the forest market's coming up soon, but if you could encourage, I think if one of the motorcycle officers, one of the officers goes down there every, every Saturday, just make an appearance. I think that's a good PR.

[Speaker 3] (13:19 - 14:26)

Yeah, it is. I know we have some folks stop and I even try and come in once in a while. Once the real vegetables come in, I don't need any.

So when the vegetables are in, but, um, and this is one of the ones that has a budget change to it. Um, this is an increase in contracts and services for the Fairfax County physicals. If you recall, this happened two years ago.

Um, we went to supervisor Alcorn. Um, he waived that cost last year. It was back.

Um, but because we had the school crossing issue, we did, you know, supervisor Alcorn was not going to take up the flag for two topics. So I funded this with seized assets last year. Um, this year, the way you use seized assets, you're really not supposed to supplant the budget.

So I think if we keep doing a reoccurring cost paying for with seized assets, I think we're probably getting pretty close to supplanting the budget. So I'm just asking for the budget to be, uh, to absorb this. You will see that one in L what L six.

Yeah. L five is where it's explained and L six is where it shows up, I think.

[Speaker 5] (14:26 - 14:27)

Okay.

[Speaker 3] (14:28 - 14:32)

Getting anxious. 43308 contracts and services.

[Speaker 5] (14:32 - 14:34)

You don't think it's worth Walter.

[Speaker 3] (14:35 - 14:54)

We're gone now. Um, now that we're gone, the records with our, with Inova and the system and to be honest with you, it would be like Fairfax County wants \$100,000 for the physicals or getting them through Inova for \$10,000. And the, and the officer's medical records are now in with their position because it's a Nova.

[Speaker 5] (14:54 - 14:55)

That doesn't hold the person.

[Speaker 3] (14:55 - 14:57)

No, no. Total. Total.

[Speaker 5] (14:58 - 15:00)

Why? Oh, he would like that number.

[Speaker 3] (15:00 - 16:13)

Yeah. So it's a, it's a, if we, when we're getting them for free, it was different. But now if we're going to pay, we're, we'll do it this way.

Uh, the next division is operations. That's the one where you see, we talked about that's going to be patrol and traffic. Um, some accomplishments in that we, uh, our stop sign campaign seemed to be pretty successful.

So we're going to keep doing that. We, uh, assigned our first female motor officer to traffic division. Um, we conducted regional wide public information training.

We brought in, uh, FBI Academy media, um, trainer. Um, we probably remember her, um, Gail Penny Walker. She came in and gave training to us and the region.

They came in and gave it and we invited other departments in and then crisis intervention training. We have over 65% of our officers are trained, even though the state goals, 20%. Um, that'll play out later when I show a statistic of, um, amount of officers responding to those type of calls.

75% of the time someone calls with a, um, mental health crisis, we are getting a crisis

intervention trained officer to them. Um, so that's where having that number high plays in.

[Speaker 13] (16:13 - 16:17)

Is there any other police department that even approaches these numbers?

[Speaker 3] (16:18 - 16:29)

Not really. I mean, maybe a real, real small one could have more, but what's, what's Fairfax County, Dan? I mean, this is, oh yeah.

[Speaker 13] (16:29 - 16:32)

I mean, this kind of training is invaluable.

[Speaker 3] (16:33 - 16:49)

We've, we've sort of made it Alma. When you come on to the police department, you always get accident investigation. You always get radar because we know you're going to be doing that.

This is becoming one of those classes where you're just going to get it because you need it. You're going to use it. You're going to have to have it.

Um, so that's where we're trying to play that out.

[Speaker 7] (16:49 - 16:58)

And then we also did the mayor and chief at your service about, um, what we, uh, you have to remind me what is called 988 Marcus alert.

[Speaker 3] (16:58 - 16:59)

Yep. Yep.

[Speaker 7] (16:59 - 17:01)

Right. And we use that with the county.

[Speaker 3] (17:01 - 19:09)

So, and then we gave a star award to Ruth roar for her efforts and bringing that into dispatch and making sure we were up to date on all that stuff. So, um, now if you look at the, uh, the statistics, the bar charts, everything's pretty standard. We haven't jumped one way or another on anything, whether it be calls for service charges, arrests, um, D U I S are coming back up, which I'm glad to see, but that's because we have a lot of young officers out hitting the street, um, on the midnight shift.

So that's good for us. Um, no significant changes to the budget. And like I said, manpower, uh,

was 26 was 26 last year.

The only reason it was 27 and 23 24. I moved the position to another division. It wasn't a drop of a position.

It's just a move. Administrative services. Um, that's Captain Ruddy's world.

That's gonna be dispatch. Um, uh, public information. That's where one is out of that division for community services.

Um, we do a lot with, um, still issuing out police highlights. Um, some accomplishments would be, you know, we did a complete computer upgrade using our money. That's now complete.

Um, new Marcus alert data collection. That's where I talked about the 75% of the mental health calls are getting officers trained on them. Uh, we're starting to work on data, data collections, statistical measures.

That's really my next, um, desire is to get better stats so we can have better stats to capture for what the officers are doing. And then we put together a Halloween version of the cops and kids fun run. You didn't see I was Batman.

Dan was robbing coming up for the next year. Um, same thing. We're trying to get motor officers to get a computer with them a little portable computer that will save them from have to calling and dispatch every traffic stop and that data collection statistical measures.

That's why I really want to, like I said, I really want to focus on getting that done.

[Speaker 5] (19:09 - 19:12)

I mean, I mean, it went for every motorcycle, right?

[Speaker 3] (19:12 - 19:29)

Yeah, we'd have to get four. It can be done. It's just a matter of getting the right device that when it falls on the ground, it's not gonna break or, um, you won't make sure the officer can store it on the motorcycle.

So definitely it's out there. Just a matter of us doing it. I'll probably hit Tony up for that.

[Speaker 7] (19:32 - 19:33)

Yes, standard.

[Speaker 4] (19:33 - 20:55)

Um, thank you for being here and thank you for the service and for what you guys do. Um, I'm very supportive of the police girls. Excuse me?

And girls, officers in general. But, um, I would love to have statistics done. Um, and especially with recent, um, people coming over saying that they've been harassed and they believe that there's some sort of hate happening.

And if there's a rise on that, that would be fantastic. Um, the data needs to be there. Also with the casino coming up, we need to start collecting data.

If anything like that comes about, we need to start getting those numbers to provide and say, this is a safe community and this is what's gonna happen. And this, if they put it on, this is you're happening. You need to give us money to solve this issue.

So we need to start getting that information. Um, but my one questions and it has been since I joined the council member here is the mental health issue. Um, I know there are young adults and that are suffering.

Do you see younger people coming up again? Um, are there more calls for young people or young adults that you see that there is mental health issues happening?

[Speaker 3] (20:56 - 21:30)

Um, it's really across the board. Um, it's all age groups who have some level of concern. Do I see an increase in it?

No. Um, do I see resources being better steered towards those calls? Yeah, absolutely.

Um, that's where the Marcus alert, the 988 comes in. I think we're in a better position to steer resources to those folks. Um, when they do call, I wouldn't say we're seeing more of them.

I think we're tracking them better. Um, and a lot of times it's the same. I could almost, you know, especially with the group I have here, we could probably give you the name of most people in town that accessing those resources.

[Speaker 4] (21:31 - 22:44)

I know if I may follow, I know that there are communities that are taking steps to alleviate the impact or the sources that could be causing this. And it will be nice. It will be a good thing to have if you can partner with local schools to see, hey, you know, they're implementing the cell phone.

Um, no cell phones on schools, whether that is helping or not helping at all. Um, those things that I think are good, um, for us to track and making sure that there are younger people are not coming up the chain with mental health issues. Parents are not calling and that there's a decreasing the young adult population versus those that are already in the system that have gone through the system and are still being held to mental health issues happening.

And so I just want to see the numbers decreasing. And so if the schools are doing the right

thing, then that is a good thing. And we should support and we should kind of spread out the word that cell phones are impacting our Children.

So I just want to make sure that you guys are having collecting that data. I think that is physical. That is very important.

Sure.

[Speaker 3] (22:44 - 23:29)

I mean, and we do as best we can with it. But as we talked before the school's social services, that's not ours. Um, so I don't get school that I don't get social service data.

Um, are my goal in that arena specifically is to make sure people are getting into the system that's been designed for them by Fairfax County. That's really what I try to do. If I get a call with someone who's being bullied in a school, we have the people who we need who we know to call and who we know to plug them in to get whether it's counseling, whether it's help.

If a crime occurred, by all means, that's us. But if it's I need counseling help, we know where to send those people. Now, I think we've come a long way over the last few years on making sure resources are available to people, even though that's not our our world continue.

[Speaker 4] (23:29 - 23:51)

Sorry, I know it is. But unfortunately, you guys have been placed with multiple hats in this crisis that has come up, and I am, and I do understand that. But we're a small community, and I think our Children, we pride on our Children, our schools.

It would be nice to have some data. I appreciate it, though. Thank you for being here.

[Speaker 10] (23:52 - 24:16)

Yes, Madam Mayor. Members of town council like to ask Jim, the police chief, the crisis intervention training. Um, does that address?

I think you have like 65% of your officers are certified. The state goal is 20%. And so, um, I think this might speak to some of what Councilmember Allen's talking about.

As far as that training is concerned, right?

[Speaker 3] (24:16 - 24:57)

That's it. Yeah, that's I mean, those officers are the ones that know what resources to use, where to put people, how to de escalate a situation, how to help. Just the other day we had a call at Mill Street and, um, church.

A woman had pulled over and her autistic son was, you know, fighting with her in the car. And,

you know, she pulled over and the police and we were able to roll up, you know, um, get officers on the scene who knew how to handle that. And it was handled in about two minutes.

Everybody back on the road content, make sure she had the information she needed to handle it. Um, that's really what we try to do. You know, we can't.

We don't have counselors. I can roll out to these things, but we can't do what we can do and then make sure there's follow up occurring.

[Speaker 10] (24:58 - 25:16)

There's a continuum of care, like you mentioned, you know, social services front end, you know, the school system that's the front end. So, you know, on a continuum, we're not necessarily on the front end, but we're at least we're integrated within the system to assist. Yep.

Exactly right. The resources they need. Yep, exactly.

Right. That's great.

[Speaker 3] (25:16 - 25:31)

And if you look at the statistics, the bar graphs, the only one that has any significant change will be crime prevention presentations. And that's basically new station tours dropping since we've had a lot of those over the last year or so.

[Speaker 7] (25:31 - 25:32)

Right.

[Speaker 3] (25:33 - 25:34)

Support services.

[Speaker 7] (25:35 - 25:36)

Howard, I think you had a question.

[Speaker 5] (25:36 - 26:36)

Just, you know, in terms of intervention, I heard a compliment your folks. I was working on the hyperthermia shelter with VPC a week or so ago. They said one night was not there.

Your police brought someone by elderly woman. They couldn't admit her because you had to go through the county agency that actually transported, but they were took him there. But it's very apparent that you do reach out to the homeless and I guess you give them you drive them to a shelter if you have.

Oh, yeah. That's exactly. Which I think I think we should get the word out that there are

homeless around.

I thought people were very pleased. They said the officers very well handled. I don't know if it was male or female, handled themselves very well.

They didn't understand that you had to go from the Bailey's shelter to there. You just can't do a walk in because, you know, and so apparently just reinforces that you do take people to shelters because you hear there's a homeless problem increasing and whatnot. But I think we should point to the fact that you your folks do do a good job getting there.

[Speaker 3] (26:36 - 28:12)

Yeah, we got a nice letter from the hypothermia shelter folks saying they appreciated the support for this year. Great. Now we have support services, which is investigations, property, animal control accomplishments.

The biggest accomplishment in that for this year was barcode technology. That was one of the goals moving into a new property room that's properly sized, properly designed. Now we're Walmart.

You can scan property in with a scan code. We can tell you where that property is, where it went, how many times it's been out, who brought it in. You put a sticker on it.

It's really I want to say state of the art, but it's more industry standard. Good property rooms have that barcode technology and that's have it now. So that's really comforting to know that we're not going to have property issues.

Initiatives, same thing, the deer management program and then the flock camera system. That's a system that we are using a state grant for to track vehicles that come and go in Vienna. Like if we're looking for like if there's a hit and run and it was a bumper sticker on the car, we can pull it into the system and we can see if that cars came in or out of town.

If a car stolen, we'll know when that car comes into town. If someone's wanted in a car, we'll know when that car comes into town. So it's a really good system.

A lot of the local jurisdictions are using it. If you recall, Howard, this is what you mentioned. You met someone in Fairfax City a year or so ago that had this system and was talking.

We're really good about it. We have it now and it's on a state grant. So we'll just keep running it on that.

[Speaker 5] (28:15 - 28:28)

Maybe this is too sophisticated. The D.C. was tying the ring doorbells if there's a crime in the area. I'm not saying we have a grant to do that, but get the word out that you potentially can use people's doorbell.

[Speaker 3] (28:29 - 28:43)

If you recall the burglary behind Sunrise Nursing Home, there was a daytime burglary and we used a lot of good video from both Sunrise and neighbors and things like that to put that together very nicely.

[Speaker 5] (28:43 - 28:49)

Didn't the D.C. have some policy that they would pay you if you signed up for it? I don't know if it's a policy.

[Speaker 3] (28:50 - 29:04)

I know ring change, they won't steer you to the people. They have to voluntarily give it to us. We can look at something like that.

[Speaker 5] (29:04 - 29:05)

Sure. Thank you.

[Speaker 4] (29:06 - 29:36)

Yes, go ahead, Sandra. Now, with all technology, I know that some laws we can be overstepping. Mm hmm.

And this is one of the laws that without a judge allowing you to look through those that you don't have the powers to do that. Is that correct? So you can't just because they gave you access.

No, you can't just walk in there and say, OK, I'm going to go. And right.

[Speaker 3] (29:36 - 30:28)

Any any police record. That's why we're pretty strict on access over to the secure side of the police station, because any police record needs to be for investigative purposes. I can't just run Mr. Brill just to say, hey, wonder how many points he has on his drivers. You can't just do that. I can't just run Mr. Brill's car. I wonder where he is today.

You can't just do that. It has to be for a specific reason. And all those systems are audited.

So if I go in and they happen to audit this day and find out I'm running a friend of mine there, they want to know because you have to put the code in on why that's being run. That's that's the safeguard to any of this data system, whether it's camera technology, driver's license, criminal records. There's a lot of it out there and very significant, but you can't get into it unless you have a reason to be there.

That's really the safeguard for it.

[Speaker 4] (30:28 - 30:30)

There's a footprint of who has been accessing.

[Speaker 3] (30:30 - 30:31)

Yeah, absolutely. Absolutely.

[Speaker 4] (30:32 - 30:35)

And that is that is on file for how long?

[Speaker 3] (30:37 - 30:39)

I don't even know that probably forever.

[Speaker 4] (30:40 - 30:41)

OK, that's good.

[Speaker 3] (30:41 - 30:57)

Yeah, it's a long time. That's it. They put those safeguards in because they know that's going to be the risk of this technology.

You have people start using it to follow a cheating spouse or something. You're going to lose the ability to use this technology. So that's why they're very strict on how it's used.

[Speaker 4] (30:58 - 30:59)

Thank you. Sure.

[Speaker 3] (31:00 - 31:03)

And then the last page is Marlon.

[Speaker 6] (31:04 - 31:05)

Great picture.

[Speaker 3] (31:08 - 31:13)

He's been very, very successful on a department. So it's good.

[Speaker 8] (31:15 - 31:16)

Very popular.

[Speaker 3] (31:16 - 31:19)

Mr. Payton. No, it's broke.

[Speaker 13] (31:19 - 31:58)

Oh, just two quick comments. When people ask me what I like about the end of the most, I tell them safety. I love the small town feel, but it could be and I don't want to change that at all.

But if you have to look left and right and behind you every time you walk, it takes something away from where you live. And the other thing I wanted to mention is I appreciate one bringing up from time to time the scams. They're not going away and people are being hammered.

And so I appreciate that.

[Speaker 3] (31:58 - 31:58)

Sure.

[Speaker 10] (32:00 - 33:48)

Okay. Yes, Madam Mayor, members of town council. But before I go into the new major initiatives over the last five years, I just want to mention that we are regionally connected.

We are a partner with inverse and Northern Virginia emergency response system. I think I'm the president of that group from Northern Virginia. I think Dan Janicki is on the steering committee.

I think you're the chair of the standing committee is right. So chair here, chair there. And then also when it comes to just mass casualty response, we're connected.

We go around and around sometimes with Fairfax County on various issues, but we still have a good relationship with them. SWAT team comes in, we work well with them and connected in that way. So I just wanted to just remind us all that, you know, you know, while we have a very quiet town, at the same time, we are connected with the region.

Those factors that are going on in the region, we're aware of those factors. And we're able to respond when there's an emergency that impacts us, whether it's weather related or manmade, even we have a lot of festivals and events. We're prepared when it comes to Halloween parade and other, I mean, you think about what happened in Louisiana on New Year's day, you know, we are prepared and we have a lot of foresight and planning to make sure that when we have a large gathering of individuals, we have a plan for that, even to make sure that they're protected.

I'll just say real quickly with the new major initiatives over the last five years, only one has been police and that was last year. And that was midnight shift differential. And that was \$50,000 added in this current fiscal year.

And that was added last year for this new budget.

[Speaker 3] (33:49 - 34:45)

And that's the only new one. It's been successful. Originally, we put in a lot of people like, oh, it's only \$2.

And then after a while, it's like, you know, why don't I go to midnight? I want to go to midnight. If I could plug one more item, and it's related, I spoke with you about this too, it's related to the casino.

I know it's not, you know, not moving forward right this second. But that's the one thing I for the police department, if that ever goes forward, we're probably going to have to really have some hard discussions about how that impacts the town. Major Janicki did a study back in 2012, when we both worked for the county on Tyson's urban center.

And it highlighted what that was going to bring to the area. And this thing is a roadmap. It's exactly what got brought to the area.

It's exactly the crime that came in the calls for service and McLean station had. So if we ever do the casino, we'll have to copy something like that. The same roadmap as to what impact that's going to have on the town.

[Speaker 7] (34:46 - 34:51)

And we should use that in fighting the casino. So we can definitely use some of that data.

[Speaker 10] (34:51 - 35:15)

Yeah. One thing I'll mention is that I really appreciate the support of the council, present and past of the law enforcement here. Because that's a big reason why we're able to do we do.

And even with that report that that Chief Morris just mentioned, when they do a report like that, the council always receives that well. And so really appreciate the work and the partnership with the town council.

[Speaker 4] (35:16 - 36:23)

Thank you. Thank you, Sandra. Thank you, Chief.

Thank you for bringing that up. And that report will be very helpful for council to have if you can share with us. That'll be fantastic.

I had two things to ask you about the SWAT team that Tom energy brought up, which I meant to ask before. And the fire, the fires that we have recently received have been happening in the town and around various areas within the air here, I guess, within Fairfax County, the SWAT team. How many times have you used the SWAT team within the town of Vienna?

And what does it entail? I'm curious versus knocking on the door. They don't open.

Then you provide them a subpoena or a warrant. And if they don't show up, is there a process that happens or is it OK? They're dangerous.

The SWAT team, they they bank the door and they force themselves in. Or how does the process work in the town of Vienna and how often is it used?

[Speaker 3] (36:23 - 37:24)

Sure, it's not used often, maybe once a year. And there's all kinds of checks and balances, priority and requests in the SWAT team because Fairfax County will not just send their SWAT team. You already have to have warrants for someone's arrest or search warrant to go into a house.

Then you have to have a reason for the SWAT team. If I'm going into a 40 year old lady's house that doesn't have a criminal record, we're not going to use a SWAT team. We're going to knock on the door and walk in the house.

If it's a 25 year old guy with gun charges that there might be guns in the house, that they're a violent record, then we know that SWAT team has what they call a risk assessment sheet. You have to fill that sheet out and it has to meet certain risk criteria because as any SWAT team in the country knows, if something goes bad, you want to prove you were there for the right reason. So we have we follow that same process.

And we do, like I said, probably just based on my experience, maybe twice a year. And entries based on, it all depends. Sometimes they go in at night.

Sometimes you ask them to come out a million times trying to get them to come out. But it really depends on the situation.

[Speaker 4] (37:25 - 37:28)

Is somebody from the town of Vienna present during that process?

[Speaker 3] (37:29 - 37:53)

Yeah, because the whole process starts with us. We usually have to surround the building. It's either, if it's an active situation, we've already been there for hours.

The incident over on Park Terrace, we were there for five hours before the SWAT team ever came. If it's a search warrant or something, Captain Farhan's folks have to all do all the background and they're going to be there. Because again, if it's a search, we do the search.

The SWAT team's just getting us inside safely is really all they're doing.

[Speaker 4] (37:54 - 38:03)

Yeah, that's good to know. Now, with the fires that have been happening, fire in the town of Vienna on the houses.

[Speaker 3] (38:03 - 38:05)

The Mercury's neighbor?

[Speaker 4] (38:06 - 38:10)

The fire departments were called on my neighborhood as well.

[Speaker 7] (38:11 - 38:15)

It was not a fire. I think it was a smoking furnace in our neighborhood. Okay.

[Speaker 4] (38:15 - 38:32)

They were called. A number of them showed up. And from what I've seen in the news, you haven't seen a pattern of any type that somebody or something, it's something that is causing fire to start and not knowing what the cause is.

[Speaker 3] (38:33 - 38:49)

No, that's it. We would know about it. The fire marshal would actually do the investigation of it, but we've not seen, we've not been brought in on any arson investigation.

We have in the past was like Marco Polo when I caught fire, but I think Mercury was cleared on his neighbor's house fire. So I think, I think we're okay.

[Speaker 4] (38:53 - 38:58)

Is it often the policy for the police department to show up when fires occur?

[Speaker 3] (38:59 - 39:24)

It's not a policy, but we often do because there's things like traffic control that needs done or crowd control. So we, you know, it's Vienna. We're going to know when a fire truck goes somewhere there.

I was getting messages at midnight that, hey, we're Mercury's neighbors. So yeah, we do come. It's not a requirement that we come.

The fire department doesn't need us there unless it's for traffic or crowd control. But we come just to see if there's anything they need. I support that.

[Speaker 4] (39:24 - 39:34)

I highly support that the town of Vienna should be there to know and to oversee things that are

happening and to be able to report on that if there's anything that needs to be reported on.

[Speaker 3] (39:35 - 39:36)

We have in the past.

[Speaker 4] (39:36 - 39:45)

We have definitely. Thank you. Thank you very much.

Thank you for being here. Okay. And can you plug what's happening Tuesday night?

[Speaker 3] (39:45 - 40:38)

Oh, Tuesday night, we're going to have mayor and chief at your service. It's the one that got moved from last month because of the snow. Captain Ruddy will be showing the rad program.

It's not putting on the rad program, but she'll be talking about it, showing how it works, how important it is. It's really a great program. A woman's self-defense program.

It's probably the most successful program that the department has. She puts it on four times a year and it's just my email floods with people saying how amazing it is. So it's a great program.

So I think I'm hoping we get a good turnout. If you have a daughter, a wife, a neighbor, they should not only go to the program, but they'd be good for them to come Tuesday night at seven at the police station to hear about it because it's really good. And she has a lot of officers involved in it now who are trainers and help with it.

Okay.

[Speaker 7] (40:39 - 40:45)

Oh, thank you so much. Yeah. So everybody gets the word out.

That's great. I know I know Karen's working on getting the word out to Mercury.

[Speaker 10] (40:46 - 40:55)

Yes. Madam Mayor, members of the town council, also 2021-22 portable radio upgrade. I think that's also with police.

\$300,000.

[Speaker 3] (40:56 - 41:15)

We paid for that with seized asset. Those are not seized asset. I take it back.

We paid for that with ARPA money. You're seeing that reflected in our budget a little bit

because we did have to raise that line item because we do have new radios, but that means new software, new subscription. Everything's a subscription nowadays.

So but that got paid for with ARPA. That's why that came off the list.

[Speaker 14] (41:18 - 41:35)

I would just like to address the timetable for implementing the deer management program. I've seen that it will not be until the fall of this year, which makes me wonder.

[Speaker 5] (41:36 - 41:37)

Deer management.

[Speaker 14] (41:37 - 41:41)

Participating in the Fairfax County deer management program.

[Speaker 5] (41:42 - 41:44)

The county schedule. Yeah.

[Speaker 14] (41:44 - 41:52)

So assuming that that is the soonest that can be done, is there anything that can be done in the meantime?

[Speaker 3] (41:55 - 42:31)

As far as deer management, I don't believe so, but what we're doing in the meantime is trying to set up so when they are ready to come, we're ready. And that's why the code will need updated so myself or the town manager can approve the deer management. And then next step is an MOU with Fairfax County.

I'm sure you know how long those things take to draft. So that's that's what we have to get drafted. My goal is if it is the fall when when the county is ready to go, we're ready for them.

And we have everything just laid out. If we decide to do it, we can do it. If we decide not to do it, we shelve it and see if we're going to use it in another year.

[Speaker 7] (42:32 - 42:39)

And I think we're going to pass an ordinance that people can't feed deer. Yes, that's coming up.

[Speaker 3] (42:39 - 43:03)

That's fine. Yeah, he's bringing it's it's a three-prong ordinance that we talked about that work session. One is feeding wildlife, feeding deer, and then giving us the ability for the deer

management program.

There's still discussion to be had at that council meeting. Like do we want to have all three of those options in the code even though we intend to only use one of them? But Fairfax has all three.

Or do we take the one off? But those all be decided at the council meeting.

[Speaker 7] (43:03 - 43:06)

Right, okay. And that's in the spring, I think. April something.

[Speaker 3] (43:07 - 43:10)

Yeah, it's April 28th. I haven't told the town manager yet.

[Speaker 5] (43:10 - 43:12)

Thank you. Thank you.

[Speaker 3] (43:15 - 43:19)

Okay. Thank you, Chief. Very good.

Very good. Thank you.

[Speaker 7] (43:20 - 43:47)

Thank you, everybody. All police that was here today. All right.

Fantastic. All right. Wow, Tony.

Man, there's like slides right in. Okay. Beautiful.

Okay. Well, hello, Tony. How are you?

Good. All right. So Tony, I don't know if the we'll just let you start.

[Speaker 12] (43:49 - 43:50)

Good afternoon, madam.

[Speaker 7] (43:50 - 43:55)

Anything town manager before Mercury before director of it starts? Okay, go ahead, Tony.

[Speaker 12] (43:55 - 43:56)

Sorry.

[Speaker 7] (43:56 - 43:58)

Okay. Good.

[Speaker 12] (43:59 - 47:04)

Good afternoon, madam. Madam Mayor and Council. The IT budget over the past year, we received a lot of ARPA funds and initiated a couple of new products and we've migrated a lot of things into the cloud.

For the most visible thing is Office 365. Our email server got moved into the cloud. We added additional office suites where we have Word, Excel, PowerPoint.

We have one drive to share files and so on and teams. So that was probably one of the major things that you guys visible things that staff sees. We've upgraded some network infrastructure, some switches.

We've hired a new technician over at the police station. A second technician over at the police station. We have a new deputy director IT] that's with us as well as Maj is our IT assistant as well.

For the most part, we've been just trying to shore down redundancy, ensuring that we have internet in the case of Verizon goes down, we have Cox. If in the case of like certain things, phones go down with one circuit, we still have redundancy with another. So we've just been working hard trying to strengthen those things.

We've also improved some security. Most of you have seen in emails. Now the system detects spam when somebody pretends to be the mayor saying, Tony, please send me some gift cards.

It automatically detects those emails in advance. Jay and I see the reports in the morning. We just go through manually, start pulling that stuff through.

So we're just trying to improve security overall. And as Michelle mentioned earlier with the learn system that she has, I'd like to have new staff do cyber security to identify emails, identify things on the web, just to ensure they're being safe while they're surfing. And then also existing staff research every year just to take these classes, just to keep up with it as well.

Overall, I mentioned before, we use a lot of ARPA money. I work with the finance department, as Stephen mentioned earlier about the resident portal that they just implemented. Currently in the process of helping planning and zoning go through their new permit software through SmartGov.

We've migrated. We had Laserfish, which is our document management suite that used to be on premise, meaning the server was here on site. It's now in the cloud.

We're currently working with police right now for two-factor authentication when they log onto

their devices. Chief mentioned the computer replacements that they did, public works. They just did a security gate door installation at Northside.

So a lot of the things that we're doing, it's not, I guess, up in front, but it's just maintaining and then just trying to help staff be more efficient.

[Speaker 7] (47:04 - 47:23)

That's great. That's wonderful. Tony, I had a question on I-5.

The boards and commissions supported. Don't we just film? Yeah, I didn't know.

What is that for? Because we don't film. We only film planning commissions, right?

[Speaker 12] (47:23 - 47:43)

So IT's involvement with boards and commission is not always about televising. So we're setting up rooms for BAR, BZA, Wendover Heights. We're just doing a room set up.

We may assist them with their iPads. So it's just planning commission and town council that we assist the PIO in regards to televised meetings.

[Speaker 7] (47:44 - 47:47)

Okay, got it. That was all. And Howard?

[Speaker 5] (47:47 - 48:07)

This combination, public works and yours, how is the security gate coming back Northside? I know they got electrical wires drawn, et cetera. Will the gate be functioning so that you can close off Northside?

The gate is working. It's been operational for a couple of months now. Because last Saturday was wide open.

Do you mean the gate that goes back and forth?

[Speaker 10] (48:08 - 48:09)

There may have been an event.

[Speaker 5] (48:09 - 48:13)

Was there some kind of an event? Okay, I just. Yeah, we.

[Speaker 10] (48:13 - 48:14)

Oh, okay.

[Speaker 5] (48:14 - 48:35)

I was wondering. I think it's a nice feature to have that keep people out from the caboose from going back there. But I just noticed that last Saturday was, I guess it wasn't functioning yet, but maybe it is.

Okay. What? Oh, last Saturday was recycling day?

Some kind of public. No, I don't think so.

[Speaker 1] (48:36 - 48:40)

It was last Saturday? Right? Yeah.

[Speaker 5] (48:41 - 48:44)

Not last Saturday. Two weeks ago, right?

[Speaker 1] (48:44 - 48:52)

Okay. Two weeks ago said it was also last Saturday. You're saying it was wide open?

Yeah. Okay. I could find out why it's been functioning for months.

It works.

[Speaker 5] (48:52 - 48:55)

Oh, good. I know it's been a while to get going for the electoral. All right.

Thanks.

[Speaker 4] (48:59 - 49:25)

I just want to have a statement. I did. I know sometimes the staff, when they're working, repairing water breaks, they have to go back and forth and they have to leave the gate open.

So sometimes that happens. I think that's when I happen to walk in and ask for permission to see if I could see the facility. But I think that's what happens often council members, Princeton.

[Speaker 5] (49:27 - 49:36)

I just noticed it was down there. I didn't think the gate was operational. Yeah.

[Speaker 7] (49:37 - 49:41)

Okay. Anybody else? Jessica?

Yeah.

[Speaker 9] (49:42 - 50:05)

First, thank you, Tony, for all you do for all of us in the town team. I really appreciate you and how helpful you and the whole team have been. The only question I had was related to the contracts and services.

This is the line 43308 that I see there's an increase there. I imagine some of what you were describing is captured there, but could you help with making that connection?

[Speaker 12] (50:05 - 50:34)

Right. So now that we have card reader access at town hall, police station, community center, and now north side, we went out to get a contract with Securitas, a company that helps maintain the hardware for that. So it was a \$30,000 increase just for the Securitas contract for the security gates.

And I think the additional \$4,000 or \$7,000 is just increases in services, the 5% to 10% increases that we have. Okay. Howard?

[Speaker 5] (50:35 - 51:11)

Yeah. You've helped me out on a couple of IT issues, but I just want everyone to be compliment your staff, but also I think moving, I call it the Radio Shack storeroom setup, your old offices to your new offices is really, the difference is night and day. You have a good professional office.

Everyone has professional work stands. It's really, it reeks of being a real nice IT office. So I think, you know, that Mark, that was a good move to get that fixed six.

I hope you guys are happy down there. We are. And I hope the new consultant in the space is not going to take away any space from you.

No, no. Okay. Is that clear?

No, no space.

[Speaker 7] (51:12 - 51:32)

No, it's a very nice space. Definitely. And you get to see Georgie sometimes.

So it's another bonus. And I want to thank you for, I mean, they, I tell you, I pick up the phone and call them sometimes when I'm in my office and I haven't even hung up the phone and they're standing right there like ready to help me. And I need a lot of help.

So I would admit that.

[Speaker 5] (51:32 - 51:33)

Oh, not compared to me.

[Speaker 7] (51:33 - 51:37)

I just want to take the time to thank you again, anyway, and your department.

[Speaker 4] (51:38 - 52:21)

Anyone else, Sandra? I just want to thank you. I know at the beginning of my term, I had a lot of email issues, missing emails, and I think things are normalizing and things are working better.

I don't have any computer issues, so I appreciate that. And I know that Don has been very helpful and I want to give a shout out to him. He's very professional, very, very kind and understanding and very responsive.

So if anything, I do want to continue having that type of service that Don does and make sure that he stays within the town of Vienna and I appreciate it. Thank you.

[Speaker 13] (52:21 - 52:21)

Thank you.

[Speaker 7] (52:21 - 52:22)

And Ray?

[Speaker 13] (52:23 - 52:31)

I just want to echo those comments when I brought my computer down. You're very, very helpful and got it fixed.

[Speaker 7] (52:34 - 52:35)

Okay, Town Manager?

[Speaker 10] (52:36 - 52:54)

Yes, Madam Mayor, Members of the Town Council, over the last five years, the IT department has had one major initiative that was last year for this current fiscal year and that is increased need for IT support with public safety \$75,000. That was Don's. Right.

[Speaker 7] (52:55 - 53:00)

Okay, thank you. All right, anyone else? All right, thank you, Tony.

Thank you.

[Speaker 6] (53:03 - 56:45)

All right, moving on to public information. All right, good afternoon, Karen. Good afternoon, Madam Mayor and Council Members.

I will begin by telling you that there are no significant changes to my budget, so that part of the presentation should go very quickly. I thought we would talk a little bit about what we do in my office, the accomplishments we've achieved this past year, and some of our initiatives for the coming year. So we are a small but mighty staff of three, two to handle the public information needs, the day-to-day needs of the town, and one video producer to manage the broadcast of public meetings as well as any video needs to support the initiatives that we do for day-to-day communications.

We support all town departments, the mayor and town council, and boards and commissions. Our work includes producing the monthly Vienna Voice Town newsletter, the weekly Vienna Happenings e-newsletter, producing the quarterly Talk of the Town employee newsletter in partnership with our human resources department, producing the annual town calendar in partnership with the Vienna Art Society and the Vienna Photographic Society, maintaining and updating the town website in partnership with our IT department, managing the town's three social media platforms with at least three posts daily, facilitating photo coverage of town activities and events, responding to FOIA requests. This week was especially busy.

I received 14 of them, which took quite a lot of time. We manage our media relations. We are involved in researching, planning, implementing, and evaluating public information initiatives and adjusting those plans as needed.

We advise members of all departments on best practices in public communications and we assist them with strategies and tactics. We facilitate print requests through the county print shop, which saves the town a considerable amount of money on print products. We produce videos for the town's cable channel and YouTube channel.

We are involved in broadcasting the town council and planning commission meetings and rebroadcasting them on the town's cable channel and we are responsible for facilitating the biannual town-wide survey. So it's never dull in the public information department. We are always moving.

We are always responding to changing needs. No two days are alike and no daily agenda ever goes as planned, but we just have become particularly adept at rolling with it. So if you will please turn to page J for the accomplishments.

The first few bullets are written as if this is complete. It has to do with the website. We are still in the process of completing the website, but since this budget plan covers the fiscal year, we wrote it as if it were complete and we do expect to launch the website on July the 1st.

So we're involved with that. We've migrated a lot of the pages over. The new design is set and we'll be vetting it with internal and external focus groups.

We'll be vetting it with our internal staff members. We'll be training everybody on best practices in terms of content management. So we've had a lot of touch points along the way with staff and some external users and I am cautiously optimistic that we're on the right track to achieve the two goals that we had for the website and that is to make it easier and more intuitive, easier to find what you're looking for and make it a more intuitive structure and to call some of the information because the feedback we got from our community is you have way too much information on the website. So hopefully we will have achieved that goal by the end of this fiscal year.

Yes. Go ahead Jessica.

[Speaker 9] (56:45 - 57:09)

Thank you for sharing about that. I look forward to learning more. I was wondering if there's an opportunity or how best to if I'd be interested in seeing it and providing thoughts.

I don't know if that's appropriate for an item on a work session or if others are interested but just as a walk through just some thoughts and I'm open to how it will be the most appropriate but.

[Speaker 6] (57:10 - 57:23)

I'll talk to the town manager about maybe making it a presentation. Council member Romakis was interested in seeing the website so maybe when we get closer to launch day we could we can do a presentation.

[Speaker 7] (57:24 - 57:35)

And some things aren't you at a point right now where it's pretty well designed. It's more of the from what I understood it's more of the content. Is that correct?

[Speaker 6] (57:36 - 57:58)

Yes. Design is set. Content can be changed easily.

Photographs can be changed easily. What I've advised the staff is if there is a fatal flaw in the design of course we would address that but a fatal flaw would be something that really doesn't communicate as intended because that's going to cost us more money. All right.

[Speaker 14] (57:59 - 58:19)

I want to follow up on on a comment that I that I made with our economic development director and that is when you get the town website all finished up can you put a link on the home page to explorevienna.com?

[Speaker 6] (58:19 - 58:41)

Yes it's a sub-brand of the town and I think we can find a place for that. I think with the county they tend to put it in the footer with other resources. We can take a look at how our design is and figure out where it goes.

Right now it's linked in two places within the website and it's linked on the home page for restaurant week in the hero but that's their website.

[Speaker 14] (58:42 - 58:46)

Yes for relative amateurs like me I think something that just pops right up.

[Speaker 6] (58:47 - 58:47)

I do agree.

[Speaker 14] (58:48 - 58:50)

I'm glad you brought that up. That's great.

[Speaker 6] (58:50 - 58:54)

Okay. Should I? Council Member Allen.

[Speaker 4] (58:54 - 59:23)

Yes just since you're on the topic I just want to make sure that the websites and the links I know from my beginning and first term there were a lot of links that were not working a lot of missteps and I just want to make sure we provide our residents with the right information and when they click they it works and they are not discouraged to go back. We want them coming back. We want to make sure those links are when they press it takes them to the right place at the right time.

[Speaker 6] (59:24 - 59:50)

Many jurisdictions have a web manager who would make sure that happens. We have multiple people who upload content to the websites for on behalf of departments and that's why we will have some training to explain what best practices are and we plan to implement a quarterly review process to make sure that what is online is both relevant and current. So hopefully we can address those things before they become an issue.

[Speaker 4] (59:50 - 1:00:03)

Structuring that and not having so many people handling the website something like that along the way maybe something to think about. Thank you again. I appreciate it.

Howard?

[Speaker 5] (1:00:04 - 1:01:13)

Just in Karen's defense a couple times past year or two I brought some things up it was obvious mistake or whatnot and she fixed it pretty quickly you know oh that was a good catch or something or it was before she got here or something. So yeah again I regard you as a fire truck you only can put out so many fires at time. The guy has something else but when yes please continue.

I was looking at the priorities and I don't know if we'll fund it this year but one of the things we were looking at just to get the messages out and whatnot one of the priority six was a multimedia design specialist central. I'm just wondering we're spending \$30,000 per Vienna restaurant week which I was surprised we're doing that you know at some point it's the town manager's job or whatever at some point would it make sense if we had to decide to hire half or three quarters time staff or look at this position can could this position potentially get this information out for Vienna restaurant week because if we do it twice I just heard

[Speaker 7] (1:01:13 - 1:01:19)

\$60,000 and I don't think it's well it's 50 or something but I'm just saying is if you had

[Speaker 5] (1:01:19 - 1:01:35)

someone else you know you can't expect you know the small department to do all this but just like I didn't realize how much social media went out for the restaurant week but things like that if we could kind of centralize that might be useful to be a strengthen that but department is something

[Speaker 10] (1:01:35 - 1:01:54)

okay yes madam mayor members of town council I would defer to both Nicole and economic development and Karen and public information to maybe sit down and look at that position and see if it if it would solve that I don't I don't know that I'm not advocating we do it was just a suggestion

[Speaker 5] (1:01:54 - 1:03:07)

because when I heard you know the cost and you know more you know you guys get things out you know I think the new website but you know you guys are literally you want to fire trucks and more and more people you know doing dealing with that and again well not so much this department but I look at the IT department 15 or 16 years ago they had what one person Craig and it's like we've gone from horse-drawn carriages to you know you know 2025 car models you know it's you know we've we really have moved along same with I think PIO we had one person it was there and and then we had Marie Kistner who you know clearly great you know she did a book etc but you know it was a much different time I think she had typewriters and things like that so you know again I just I just have to see this this the priority I look you know

are there things other departments that would help bring out more resources to the social media without really increasing costs especially like this Vienna restaurant a week which I think was very successful I'll let Jessica talk

[Speaker 9] (1:03:07 - 1:03:50)

she's much more media savvy than I am I was just going to agree with with that and if there are ways pardon me as we're going through the budget if there are resources we can identify that look like different places where departments have resources that feel like they're within the communication space is there a way to combine those into something that's more of a strategic investment across departments that has that value and that could be in the PIO whether it's in the shape of what a multimedia design specialist or if it's something else that supports a strategic approach to communications I think it would be a good thing to keep our eyes on and be

[Speaker 5] (1:03:50 - 1:04:32)

considering through the budget process yes again Linda you're much more Facebook you know out there a lot but I think you do things that are great but check resource like you do that the Wednesday the media which people love but it's an effort but things like that you know you know she's at your service all the things there's things out there that you know with a little effort you know it's they're very labor-intensive but people like and it's good good thing to support you know uh yeah what is it is Wednesday you do that with Thursday every Wednesday yeah you're so you got your doors locked but it's like you know but people lay out oh this is great but it's just

[Speaker 6] (1:04:32 - 1:05:41)

another piece of information right so yeah so if I could yes councilmember burl I was just going to speak to councilmember springsteen's point and then councilmember point also I do believe that this particular position would help the town realize a number of efficiencies I believe it would open up more time for other staff members to focus on the areas of expertise for which they are trained and graphic design is not one of them it would also provide that value added that you're describing and that we we wouldn't do just the things that we contract out to a designer now it would open up doors for us to work more efficiently to to pull some of those things in and to have one person design all materials for any particular initiative so if it's the halloween parade one designer designs everything so it has a consistent look and feel and reinforces the message regardless of where people see it and we would expect to do the similar things for economic development and other town departments that have challenges presenting their information or advertising their initiatives

[Speaker 5] (1:05:42 - 1:06:50)

graphically also doing so much your area of responsibility but vienna connect we never had

that years ago I know you took a while to get going but you know I had a nickname for a foreign council thing alert system but it works very well it's like honestly my wife said I'm much more efficient than you complain about something I'll just go to vienna connect to the pictures and they respond very quickly and you and you and then it goes there and they and they tell you when it got fixed you know it's like she did something with poison ivy and malcolm lane nothing's gonna happen they came out and pruned it in a couple days later you know housing things and so that's a good example of you know 15 years ago to have this you know people like to have that on their phone you know and I you know I think councilman allen I suggested you so it's amazing how effective you know I know you got walking but you put it on vienna connect whole world knows got set and and then if it doesn't get resolved it hits the town manager's desk eventually but I agree there are things we can do to continue to move forward but it does require some resources I like the fact the suggestions are there different things from different parts cobbled together improve the

[Speaker 7] (1:06:50 - 1:07:25)

message and it frees up staff to do other things yeah no that's that's a good point um and I wonder I know I thought about this before because I always I talked to um you know just getting a feel in the community do people know about the vienna connect app and um you know some people do but some people still don't know about it so I wondered if maybe just a box or you know didn't have to be a big article but just a little something in vienna voice just remind people to go on there because a lot of times people ask me well who should I report this to and I'm like oh do you have this app oh I didn't know about it so that might be helpful helpful thank you we had

[Speaker 6] (1:07:25 - 1:07:35)

planned to run it in the next issue I'm not sure there's going to be enough room okay but we we periodically do it in our various yeah that'd be great that'd be great okay great

[Speaker 13] (1:07:37 - 1:07:41)

just want to thank you for your very good work thank you council member broom

[Speaker 4] (1:07:42 - 1:08:45)

andrew uh thank you uh council members princeton for uh the push for vienna connect um with everything that we're in our lives our phones are becoming our uh a big investment I personally don't like to download so many website web apps um and my concern is always what what are people tracking how much data are they collecting are they collecting where I'm going are they collecting this and that so there's reluctance for some people uh to share stuff like that it's present and I do um I don't know what you're collecting when you with the app and who is actually monitoring that um if it's held in-house or is it um contracted out um to to get information so um just to to say to reply to council members princeton but I definitely um you

know I don't like apps in general and there are lots of people who feel the way that you do

[Speaker 6] (1:08:45 - 1:09:01)

uh tony mull from our it department could better answer the technical aspects of the app but from a communications perspective um it's a very efficient way I think to report problems you do not have to download the app to do it from your phone you could do it from the desktop by clicking on the

[Speaker 7] (1:09:01 - 1:09:16)

report a problem icon on our home page right and I know and I know um staff likes it better too at least I've always asked them do you want me to email or use the vienna connect and they say no vienna connect tony did you want to add something just to say that public works parks

[Speaker 12] (1:09:16 - 1:09:45)

and rec and planning and zoning are the three departments and sorry and pio are the four departments that monitor the app and the you can actually report an issue as anonymous we don't have to know your name or your phone number anything you could just take a picture report that and they'll still go out and take care of the issue for you so it's not like we're collecting data to to use it for marketing or anything like that we're just wanting to know who contacted us how to get back in contact with you and to let you know that the work was completed or we're

[Speaker 6] (1:09:45 - 1:13:11)

still working on it okay great great so staying on page j4 moving away from the website um some of the other accomplishments a multi-faceted communications plan for the meals tax campaign the department earned three national association of government communicators awards for social media outreach the vienna voice newsletter and the annex reimagined campaign video and we are going up against local state federal and tribal government organizations much of whom have far greater resources than we do so we're very proud of those accomplishments we began producing the star award videos the star awards recognize town employees who go above and beyond what's normally expected of them and we have been giving those awards out through the human resources department for a long time but this is the first year that we actually captured those sort of surprise presentations on video and they've resonated very well with both our um our staff and with the community each video has generated more than 100 clicks on our website where just by most videos get anywhere from around 30 to 70 clicks so these are especially well received uh we resume the talk of the town employee newsletters i mentioned a little earlier and overall we've attained an 18 increase in followers and subscribers across our social media channels our initiatives for the coming year the keyword here is subscription development and we talked about this we want to get more people to sign up for vienna alerts and vienna happenings newsletter and so we'll develop

some strategies and tactics to hopefully do that we want to do the same thing we've had this goal for a long time we just can't find the time to do it but we want to be able to distribute the vienna voice newsletter electronically it's on our website but we would like to be able to push it out much in the same way that we push out vienna happenings and if we can get that going then i think we're going to see much broader communication in the greater vienna area because mailing it outside of the town of vienna jurisdiction would be cost prohibitive i think um vienna connect we talked about that i'm sorry karen what what is your tactics how would you get that out to um there's a couple we want to figure out what the best way to do it and the best way to measure it so we could theoretically use the same app that we do the vienna alerts i'm a little bit reluctant to do that because when people sign up for that they think they're getting emergency messages or weather messages or road closures things like that and i don't want people to feel like they're they're being hit they're being pinged every time there's some message coming up in the town because that's a good way to get people to unsubscribe the other opportunity we may have is to um somehow use the link from the website and push it out through a one-stop shop in the same platform that we push out vienna happenings so people can see it they click on it and the whole newsletter opens up yeah and then we can measure how many clicks we got how many people went into it within 24 hours we can gauge interest and um i would envision perhaps advertising it through the water bills that go outside of our jurisdiction to try to pull some of those people in the greater vienna area in yeah that's great um jessica did you have

[Speaker 9] (1:13:11 - 1:15:19)

a question well i had um i don't know if it's a question but it's it's sort of some feedback and recognizing i think the the video that you mentioned about um the the possible fitness center and aquatic facility you also did a video for the love sign and veterans yes and i just thought it was so um the spirit of both where it was so nicely captured and also so professionally done clearly something where i think your narration of the videos and everything and you also did one with public works highlighting i thought that was great and i think that the written content i know people love the town newsletter it's a great resource um when there's content there that can also be used like for those other types of projects again i appreciate capacity and how much you do with uh you know uh the resources that you have and i really appreciate that i just wanted to suggest you know continuing to think about opportunities like that if there are ways that there you know you'd like to pull others into that or to help support um i don't know like on the social media of having in addition to posts like having reels or doing something additional types of ways of delivering content when the content itself i know depending on the medium needs to be shifted a bit to be appropriate but you're already doing so much to develop really good content that if there are ways to then you know amplify it in different ways with a short video or one of those so nicely produced longer videos or you know something short to then say to people hey check out vienna happenings for more and then you're bumping the link to the resource just those types of things again i'm happy to share ideas i know it takes this is also already what you're doing um but i just love the videos and the varied content and how you're

also capturing the spirit of things in other ways so just thank you for that and i would love to continue to talk about more strategies for that type of work thank you i

[Speaker 6] (1:15:19 - 1:19:18)

appreciate the suggestions i think they're good suggestions um but you're right we are stretched quite thin and finding the opportunities to do some of those things might be a challenge but we could certainly look into it okay okay let's see um let me figure out where we were here okay so we were talking about vienna connect we're going to try to ramp that up a little bit as well we will be developing the townwide survey questionnaire this fiscal year and next fiscal year i will be asking for funding to have our contractor do the actual survey which is a statistically valid survey and this year we expect to utilize a summer college intern to support some of those unmet communications needs so maybe there will be an opportunity then to expand on video while that person is here helping out did you have another comment okay if you'll turn to page j6 to date the town's social media followers have increased by 20 since fy 23 and the engagements have increased 50 in that time we've also seen an increase in the number of subscribers for vienna alerts and vienna happenings and expect to see a more dramatic increase once we implement those tactics that we just talked about the event vienna voice goes to all households and businesses which is why that number is flat but as we do our subscription development and start disseminating electronically i expect that to go up more dramatically there are limited copies available for pickup at town hall and the public library and the community center so people who don't get it in the mail can pick it up that way as well if you'll turn to page j7 this reflects the progression of website visits and users over time and it will be interesting to see how our new platform affects the visiting behavior of our website users page j8 we continue to see that more people are coming to the website via mobile devices than desktop computers and that's a trend that began in fy 23 the new website was created with mobile users in mind so we wanted to make sure that the information conveyed well both on a mobile platform as well as a desktop computer if you'll turn to page j9 we rely heavily on our town's communications channels to share the news with our community but the local news media continues to be an important component in our communication strategy this page shows the relationship between our news releases and the number of local local news stories that they generated and it is a reflection only of the stories that were generated by our news releases and not a reflection of overall news coverage which is much greater than this thank you page j10 i won't go through all of these numbers but i do want to point out a few things our facebook followers are up seven percent the twitter slash x followers has declined slightly you all can surmise why that might be instagram followers are up 11 our youtube subscribers are up 11 and as i said earlier most of our videos get double digit views although we have a fair amount of videos that do get triple digit views and two videos that performed well this year are the ones one that council member make has commented on the annex informational video regarding the meals tax campaign that got 682 views and we did a feature on sustainable gardening gardening feature miguel and one pen or donyes that received 599 views and i believe mr cordonez is now on our csc so that both of those were very very well received and

definitely tying into the initiatives of the council in the town of vienna and so turning uh we've already covered the staffing numbers turning to the budget you can see there are no what i'm sorry you said

[Speaker 7] (1:19:18 - 1:19:36)

something you were going really fast and you said something about facebook followers twitter x followers and you said something about you can oh why or i don't know what you pardon something about increase or decrease oh increases in or you might know why or i didn't know what you were oh

[Speaker 6] (1:19:37 - 1:20:37)

well i probably shouldn't have said anything when you consider i can't explain why we saw a slight decrease in twitter followers yes there's a lot going on at the national level with the administration and the owner of the x platform is heavily involved with the administration and you know we've seen people okay yeah okay yeah okay so um again there's no minor changes in the budget i just want to point out one detail um the overtime budget we put five thousand dollars in i don't know why it was not reflected in this current year's budget plan but we do have overtime which is being paid um yeah so that's why it's reflected here in the interest of transparency we want to make sure that that's reflected in the budget plan and all of the other changes are minor to uh address um emerging needs and things in our

[Speaker 5] (1:20:37 - 1:21:15)

department shifting priorities uh i just howard yeah i just i'm glad a couple years ago there was some talks doing away with the newsletter well i newsletter people like you know you can look at on electronic that people like to get the mail copy close to senior citizens so i think the newsletter is good i think you can have good i know you it's one of the things you have to get out but i think people like looking to look at a newsletter and seeing various council you know actions etc so you keep that up and unfortunately postage but otherwise you know i think you know given your staffing challenges and whatnot i think you guys are doing a good job thank you

[Speaker 6] (1:21:15 - 1:21:26)

um most jurisdictions don't do a printed newsletter anymore but when i saw the results of the townwide survey that 80 percent of our residents see it as a major news source for this

[Speaker 7] (1:21:26 - 1:21:33)

community that um that spoke volumes to me and it's well it just looks so good i think you did

[Speaker 10] (1:21:33 - 1:22:23)

such a great job thank you uh murphy yes madam mayor members of town council i'll just

briefly mention that um with less and less coverage from newspapers um um over the last decade or so i think that the news the town newsletter does serve as a good source for uh residents to receive information um just real quickly the um unfunded or now now we call it new council initiatives over the last five years only one that i can call out here that i can identify for the last five years for the public information department was the the video producer position i think i think that's correct position uh was funded in the 2021-22 fiscal year i think that's correct the

[Speaker 6] (1:22:23 - 1:22:28)

video position was funded previously through the i.t department and the position was moved under

[Speaker 10] (1:22:28 - 1:23:23)

the right communications wing and that's the only uh new initiative over the last five years for public information and also i'll mention real quickly that uh trying to be a more efficient um on that we're looking at on deck with mercury i know that that is pretty much um every month and we are looking at scaling that back um we're not sure what that would look like um so of course in this calendar year because it's in the printed calendar uh every year through december but we may be doing something like maybe three times a year or something like that reducing the workload for public information and also um just trying to make sure that we're still relevant to the residents we want to go out to the residents and have them have to be accessible to residents and give information receiver information and make sure that we're doing that as well so we don't want to completely do away with it but we're going to reduce it down in honoring of their workload and strike

[Speaker 7] (1:23:23 - 1:23:49)

the right balance that's great okay all right sounds good anyone else okay all right thank you karen let's have a five minute break all right here we go yes all right let's get started again everybody okay we are on we are on mr david levy director of planning and zoning okay

[Speaker 2] (1:23:50 - 1:32:54)

take it away thank you for the opportunity to be here mayor members of the council um do you bear with me i just want to do the mission because it matters um the department of planning and zoning has a mission of providing the highest quality services in planning zoning administration and code compliance to ensure that the town of vienna remains a well-planned attractive comfortable and vibrant community our professional staff uses both technical knowledge and premium customer service to achieve great solutions for customers and the broader community and in assisting the town council and the boards and commissions that we support in reaching their decisions so this is what we do this is what we do every day and we care about it so what do we do with our nine staff members planning core function of any

department is to support development of and updating of the town's long-range vision policies and goals through the comprehensive plan and other special studies and work and we support you and the planning commission in particular on that we also do updates to the zoning ordinance so that the regulations reflect your goals um development oversight uh the the department implements your adopted vision goals and regulations um through day-to-day review of development proposals and permit applications where so to speak the rubber hits the road um and we ensure that development is consistent with the regulations that you have adopted we day-to-day we're supporting review and we're applicable decisions by the council and all the boards and commissions if you came to our department during the day and the evenings this is a lot of what you would see reviewing applications supporting boards and commissions for all four of the boards and commissions we support and some of you have been on those um i'm looking at the gentleman on my right um uh we prepare agenda items post the agendas on granicus uh do presentations produce minutes and generate decision orders it's just like what's done with the council we do that with those four on a tuesday you'd be seeing potentially the windover heights board of review on a wednesday it's planning commission or board of zoning appeals on thursday it might be the board of architecture review and on random mornings the bar is doing a work session to prep for the meeting so they can make a good decision later so the bar in the last in their last meeting had 13 applications and so we're doing we're doing um agendas for that and charmaine and yaska are here supporting all that so our staff is working the days and the evenings and to support the policies and make this keep this a great community um we're always reaching out making sure community members know about ways they can provide input on projects and applications and then doing community engagement processes for the bigger projects such as comprehensive plan code create things like that talk about more and we work with developers homeowners businesses to help them and others to help them understand the importance of compliance with the codes both in the field and during the review process and when necessary issuing violation notices to enforce the code so of our nine staff three are new within the last year we have a wonderful new principal planner lindsey clowart who you met you saw at a recent meeting you'll be seeing her more she's right in the comp plan process um which is wonderful um and we have a revamped uh zoning compliance officer with two new staff and within the past year um just as importantly our incumbent staff is very much growing in their positions i don't think i have to tell you but i'll do it anyway kelly is an excellent deputy director and she's right here in the audience and she and i help lead and manage the department and i would be far worse at my job without kelly uh with me andrea west our zoning administrator is really coming to her own in the position and um and you saw her during the big update of the of the zoning processes um i of course remain a work in progress and so very definitely rely on the department staff um so uh some key things for this past year or current year um adopting new regulations allowing accessory living units um and being leading staff in discussing and continuing conversations about housing diversity um more than 50 zoning amendments as follow-up to the code create process and other items identified uh we're on an outdoor lighting uh progress a project that also came out of code create um there's a april 21st work session uh that you'll be doing on that um so that's kind of this year's work um we have other things uh

the comprehensive plan planning this is uh the big one for planning departments it's a core function um we were slowed down just a little bit uh for two reasons one we had a staff person you asked about uh staff uh leaving one of our staff a principal planner maggie uh brought her commute down from an hour and 10 minutes to about seven minutes by going to prince william county and she's got two teenage kids so she did what she needed to do for her personal life but then we hired lindsey so we had a gap and then when kelly was acting economic development director that happened at the same time so it slowed us down in our in our comp plan work but the town manager and i discussed that but we're we're back in it um uh alus and housing diversity obviously participating we're big participants on the team to envision some new possibilities in the center of town along the wnod trail especially in partnership with economic development and um public works and parks and rec and everybody and um town manager asked me to take the lead with working with you on the strategic plan um uh process improvements and technology um this is a this is a big one that you won't see as much till it comes out uh there was some reference to it by others um the what some of you may know as idt plans they change their name to geo civics so when we say hey we're on geo civics that's the same thing as idt um our five-year contract came up this year and so we needed to do another procurement um so we worked with jerry uh and procurement and finance department um kelly actually headed up uh this rfp um a review process we put a solicitation and guess what we thought another vendor was better and cheaper um so we are in the process of changing from geo civics to its granicus it's a it's actually granicus product um it is right in the middle of helping us do it tony mentioned it in his presentation um but it's public works and parks and rec and planning and zoning uh so it's a it's a it's a big deal for our day-to-day work um steven has helped to identify some funds so you actually have to be continue to run your current we can't have any downtime on customer service so you have to run your current system while you're getting your new one up to speed and we have to make sure this one that's the new one uh this the new one works uh before you uh can shut down the old one so we're we're doing this now it's it's you won't see it until we kind of break it out and show it and doing but it's a big deal for for the town it offers better functionality so finally we're going to be able to bring in our zoning compliance into the same system so we can track all the stuff that happens on a single property um uh there's the opportunity to bring in other functions we're going to be talking uh we're with finance about the right home for things like business licensing although we can work in units it can work in a year so it's an ongoing conversation uh we think we're going to be better off but it's a lot of work and um uh so stay tuned um i'm sorry david bro has yeah yeah

[Speaker 14] (1:32:54 - 1:33:11)

following on to that i'm looking on page q11 for your proposed budget it is it's what you've been talking about reflected in starting on line 43101

[Speaker 2] (1:33:13 - 1:33:31)

um actually it's reflected in 4 3 3 0 3 the software maintenance contract um we are spending 4

000 less in the next fiscal year because of the new system all right my question i guess revolves

[Speaker 14] (1:33:31 - 1:34:04)

around um on that line and also the 4 3 1 0 1 that although the fy 24 25 budget allocated so much reach each of those lines um the actual revised amount was much more and then the proposal for fy 25 26 is down to the the same neighborhood as the budgeted amount for fy 24 25 so i guess what i'm what i'm uh worried about is the possibility that the actual

[Speaker 2] (1:34:04 - 1:35:54)

expenses might balloon again i appreciate that so there are specific reasons that it worked that way in the consulting line item and i'm sure we were going to hear about it from council member for make us as well um so uh in 24 25 we still had a lingering purchase order open from the uh code create process so we had a consultant so that purchase order was still open in the beginning of that year so that was a rolled over contract number one number two um we actually um approved a so that was that was the the primary area of it but we also did the purchase order for clanton and associates which is for the outdoor lighting project um which is going to support new regulations um in code but also guidance for the board of architectural review so additional resources were added for that single project to support multiple projects and so it was a one-time thing in 25 26 we are actually using our consulting funds as for the one-time costs for implementing the new granicus system so we have to do two things we have to pay for a subscription for the service and we have to pay one-time costs and steven has found some additional funds to help support paying both uh geo civics to keep it this is the one this is the incumbent and the uh and the and the granicus so well i could give you a breakdown if you want but those are the factors that added up to the the one-time 110 i just want to make sure that that what the

[Speaker 14] (1:35:54 - 1:36:01)

the 40 000 and the 39 000 are figures that you think are pretty firm um 40 000 is firm we and

[Speaker 2] (1:36:01 - 1:36:49)

so i'll answer your question in advance um we don't we don't have an individual project in mind for next fiscal year for the 40 000 but every year it gets deployed because of the kind of work that we do so it was code create it's this outdoor lighting which you said coming out of code create you wanted us to work on and we told you we didn't have the in-house expertise and that outside expertise would really help and you said to us go ahead and we said we have consulting funds they said great let's do it um now we're doing this at the update and we're using the funds for the implementation so um we don't have a specific project in mind but it never goes unused and it's always for consulting purposes so um

[Speaker 9] (1:36:49 - 1:37:43)

i appreciate that and um i was going to ask about about the consulting line and was going to also make the connection with something that had come up previously when we were talking about wendover heights and you had mentioned that they're just a resource consideration about what could be done for a comprehensive review of how to think about pedestrian safety and other issues that have come up but to do it in a strategic way that is also preserving the character of that part of town that there's interest among residents and among council to preserve um i also understand you have the comprehensive plan that's the top priority so and there may be a connection there but i just wanted to note that and appreciate the context you're sharing about what that consulting funding could be used for that that could be considered as one possibility perhaps yeah we do

[Speaker 2] (1:37:43 - 1:38:14)

carry that and actually uh director bear and i have talked about how to get funds for the wendover heights you know pedestrian review it's fundamentally an infrastructure and pedestrian questions so there's a a possibility that it could be a cip funded project but i'll let brad talk to that because he's going to be coming next unless you want to do it now but um but we've talked about multiple ways to to fund it um so that's helpful thank you and i think we'll get to that

[Speaker 9] (1:38:14 - 1:39:05)

one yes yeah okay great um may i ask one more question related to the process improvements that you noted on q6 um and the system and everything that sounded really um interesting the new online system that you mentioned i was wondering if a part if that relates at all to also whatever level of transparency is appropriate for the public because it sounds like it's an internal tracking system and perhaps also for the applicant they could log in and see where their application is but for some projects where they're very visible we've talked about some of them where they're not moving forward and people want to know the status will there be an element where members of the community could go in and see the current status of key projects in town or something like that could that be a feature of this or is that not kelly did you know the answer

[Speaker 2] (1:39:05 - 1:39:15)

about how transparent each individual project is going to be through the granicus system or whether we have options to turn things on and off

[Speaker 6] (1:39:19 - 1:39:50)

kelly brian w director um we one of the things we liked about granicus is it had um like a mapping option where you could see kind of all the history you could zoom and see what what is going on so we're working with them to figure out what that looks like for the town of vienna and again how much information is available maybe it's you know you can see that there is

construction being done or what the status is but maybe not all of it so we're working with granix to see how what that would look like but there is that option that we don't have currently

[Speaker 9] (1:39:50 - 1:40:26)

with geocivics okay may i ask a follow-up um one thing i know i've raised before but like when we have a project in town where there's the yellow sign that i know was required but it's got a lot of words on it and it doesn't have a clear like it's good if you're a pedestrian and you're walking by and you can read it but if you drive by and you see a yellow sign and you're wondering what was that yellow sign which i've done and tried to look up online i don't know how to connect these considerations some i've seen in some local areas people having like a number on the sign or different colors of i'm not sure if that's permissible but i've just things i've seen

[Speaker 6] (1:40:26 - 1:40:39)

i file away in my mind yeah so we've started incorporating a qr code on the corner of all of our signs so if you you happen to go by you can scan it and it'll bring you to our development activity map that has less of the legal gobbledygook and more of the here's a picture of

[Speaker 9] (1:40:39 - 1:40:49)

what they're showing and yes and i love a qr code but and it doesn't but if i'm driving by is there like number one number two like i don't know i like that idea if there's something additional

[Speaker 2] (1:40:49 - 1:41:07)

yeah we'll look at that i know what you're saying and it's you know it that's a that's a double-edged sword i have to say i mean people are driving by and you um but we will we will we will look and see what other people do in that regard because we don't want to create a danger

[Speaker 9] (1:41:07 - 1:41:19)

so it's not suggesting injury but something that as i'm i'm reading other signs i see the street yeah yeah so if i see a yellow sign and can remember something simple yeah i could know

[Speaker 2] (1:41:19 - 1:41:24)

how to look it up development a develop yeah whatever it is yeah right because when you go

[Speaker 7] (1:41:25 - 1:41:31)

online does it have it has the address and it has so it does okay okay all right how we'll take

[Speaker 5] (1:41:31 - 1:41:40)

that into it definitely yeah yeah all right this is probably crazy it's a question of you know there's

no way when you could buy if you just hold your cell phone up it'll it'll pick it up

[Speaker 7] (1:41:41 - 1:41:45)

i'm glad that things aren't in the room i don't think they want us uh you know i mean

[Speaker 2] (1:41:45 - 1:41:51)

if you happen to get the qr code into your phone while you're doing it

[Speaker 5] (1:41:53 - 1:42:09)

i just hold my phone up and then grab it later all right all right i knew it was a bad question i just think like what are you either yeah um okay um continue yeah yeah sure um

[Speaker 2] (1:42:11 - 1:43:39)

other process improvements um one of the things that came out of code create you might not even remember but it was a brief discussion of um you know when you when the town council adopted the regulations for outdoor dining a few years ago in the first year we didn't really have many takers right in the regulatory sense people did it right right right so one of the things that we said we'd want to work on was with the board of architectural review is there some kind of way that they could sign off in advance with certain approach sort of certain design so if you have this kind of table and this kind of chair we can approve it administratively and we are close to the end of that project so um what we'd like to have it is that people can use it this outdoor season so we're actually doing a um another work session a special work session meeting on that topic uh charmaine uh deserves a lot of credit for working on that she and i have been and and andrea and and others and kelly so we're all trying to figure out how to get to the finish line on this so the bar said okay if it's these four things with these colors staff can sign off so you don't have to get on the bar agenda come back and so it could it could save up to two months of time for folks so that that's a process improvement that should be good for businesses for outdoor

[Speaker 5] (1:43:39 - 1:43:45)

seating or outdoor seating yes for restaurants if i thought we had people who had new outdoor

[Speaker 2] (1:43:45 - 1:45:58)

seating or yeah yeah this is for people who want to do outdoor seating right now the way the system works is you have to put in an application make sure you know staff reviews it to make sure it meets the code requirements then it has to go to the board of architectural review which meets once a month so if they it can get up to seven eight weeks from their application until approval um and we'd like to we'd like to be faster so we'd like to so so if if the bar can sign off on in advance on these things are presumptively approved then staff can just check to make sure they've done it if they want to do something different they can but they have to go to bar

but we're not revisiting the whole church street thing this is not church this is any outdoor seating yeah this is yeah um so anyway that's a process improvement uh we're looking forward to if we can any any idea when you think it'll be done uh well we're gonna do a special meeting slash actually it's a special meeting so they can sign off if they want i think it's next week i can't or two weeks from now i can't remember it's a early morning uh council member baldwin knows the bar is is unusually open to having special morning meetings to do study work on things when you have you know 8 9 13 agenda items in an evening and applications applicants need their signs it's frequently very hard to spend significant time on anything that feels like policy so so the bar like i think when uh councilman baldwin's was um was chair we did special meetings on uh code create to discuss um signs and um and uh church street um you know and not in the normal monthly meeting so in a sense the board's actually working harder than you think they are they have a lot of agenda items and they do special meetings so

[Speaker 7] (1:45:58 - 1:46:09)

and then david you will work with i'm sure um nicole and economic development to get the word out to the businesses of course you will and this is good timing because of course as the weather

[Speaker 2] (1:46:09 - 1:49:27)

gets nicer the rest must be thinking about it's a little thing under the radar it was something that you asked us to do during last year during the triage post code create stuff and we didn't lose that thread so hopefully uh that's great yeah that's great um okay um uh we have that we have the big table in our budget line but we process just under 700 applications for a wide range of proposed projects small and large additions to homes new homes that replace smaller older homes signs commercial op can speak occupancy applications proposed rezoning conditional u permits and and all sorts of stuff so that's our daily life and this is a good place to say a lot of the work we do is partnerships with other departments um so you know we're gonna claim what we've done and these are all true but we do it with our partners in public works and economic development parks and rec and and it and everybody manager okay um 82 during calendar year 2025 82 single family homes received approval from our department um uh we also work on large complicated projects that require work so we might count it as one in our table but it's you know the grove on you know the new housing there or it's the library and parking garage is the multi-department effort and the review and the working as a team to to solve things and waiving of fees and you know there's just multiple parts that happen on any of the big complicated projects um zoning compliance in my very first budget presentation of the council in 2023 i identified the whole zoning compliance the code enforcement area as the department's area of greatest need for improvement um and uh i'll anticipate the town manager you you provided support we asked for an additional person and the council provided that um so thanks to your support but also our new staff we're in a much better place than we were um not too long ago we feel like we're far more on top of what's going on um is going to sound like a simple thing but it's not we actually have taken some long

time refusers to comply to court so that was something that was a muscle that had completely atrophied in the department um but just recently um and i'll say it out loud because it was public dollar tree who just refuses to clean up their site we talked to court as and uh well they didn't show and but the judge we asked for a fine and the judge find it fifty dollars more than we asked for 250 250 now we can do it repeatedly we can give repeated fines so they cleaned up little bits but there's still plenty mess but we're on it thank you um so we've we've we've we've known about it but we haven't been sufficiently internally organized

[Speaker 5] (1:49:27 - 1:49:44)

to do everything you need to do to go to court so we're talking about the dumpsters there right the site the dumpster the site the stairwell the why don't we why don't we have public works take the dumpster and park in front of the door well let them sue us well i mean we're taking

[Speaker 2] (1:49:44 - 1:50:27)

them to court and we're gonna we're gonna do repeated and and so how long do they clean up when can you take them to court again we are doing repeated fines per week now oh good okay so i mean repeated violations okay we can't find the court fines but we'll we're gonna keep going i am sure i have no insight but i am sure the business model is you just spend as little as you can and it reflects on what the site is and you talk to a manager there and you go back the next week it's a different manager and so it's uh go ahead thank you i did see a difference from the time i

[Speaker 4] (1:50:27 - 1:50:40)

came in and now it's um it's much better i walk around and i i don't see the trash everywhere it's a decent and clean town which we were proud of beautiful beautification right yeah no and i

[Speaker 2] (1:50:40 - 1:50:54)

know this is a longtime interest of yours and um we've been very sensitive to the fact that we were not sufficiently internally organized to do this and we're much better than we were i'm glad we have

[Speaker 4] (1:50:54 - 1:52:02)

not reached perfection but we're it's aspirational i've seen great improvements in that area um the one thing that i i wanted to bring up is that um with this uh technology and people have been manpower do you ever suggest for this um build or this uh tenants or the um management of the properties to hire somebody either part-time uh to do that maintenance and to do that cleaning because you know um it's gonna become okay you've done it well it's great but then all of a sudden it falls back again so is there anything in the zoning that requires them to to have a part-time person i know for sure in park and maple where they um talk about uh what is it uh there's well what was it um anyway they used to hire somebody every morning

to pick up the trash i could see him i talked to him and i thought that's wonderful why can they do everywhere in the around the town can

[Speaker 2] (1:52:02 - 1:56:58)

we i totally agree with you we have suggested it um but we can't make people hire people but what we can do is hold them to account for the standard so if here is the standard that the town of vienna has and you know we always start nice vienna way for let's say it's not someone if it's someone new that hasn't you know hey this is the requirement please do it you know they don't do it uh we mean it then we give them kind of a warning notice they don't do it okay notice the violation you know and then we and third you've got to clean it up in a certain time period you know and we we can only do what the state allows us to do so but um and then we ratchet it up but we we never took it past there but we can't force people to hire but we can hold them to account when they don't meet the standard it's good that you're advising so thank you anyway so i just wanted you to know that that's an area that has been a focus of ours um uh community engagement uh for the larger projects like the comp plan we make sure we get out and get the input from people uh but we also work to make sure that the community knows when there are development projects that are of interest frequently they let us know first but the uh but but they're ones they don't know about and so we reach out okay initiatives for the new year completing the comp plan we expect it'll come to you sometime early in the new fiscal year continue to bring updates to zoning regulations including in areas that you've identified such as outdoor lighting we expect the outdoor lighting regs will be something you addressed uh where are we are you in new initiatives yeah right yeah okay including the comp plan um okay and just as a note when you whenever a comprehensive plan is updated that usually means that some zoning should be updated if you make any changes at all so we'll see we'll see what you do and presumably if it's fresh and you just updated some new policies then we will follow that up with zoning changes okay we will fully implement the new granicus online software system our goal is to finish it this fiscal year so we don't have to ask steven for any more dual money at the same time but it will still be in implementation and new working out the kinks training uh training our customers letting the public know making sure everybody knows so that's that's going to be key this whole calendar year you can anticipate that collaboration on strategic projects i mentioned some of them already they're continuing the w no d trail and land around it work um uh business licensing by the way when we mentioned that we mean our part of it which is certificates of occupancy so for a business to open they need the license they need the occupancy so how do we get our internal systems to work so that to the business with it looks like it's something straightforward even if we have to scurry around in the background so that's that's a um hopefully we reduce our own scoring and always improving uh processes and sops for zoning enforcement um and i want to come back to what's the highest highest priority that we have always maintain the highest level of customer service for residents investors developers so that vienna is a special place even if they don't get the answer they want um perhaps especially if they don't get the answer they want um they should know that they were heard we thought about options for them we discussed it

and um and we didn't laugh at them we did we said yes thank you for thinking of us so um our proposed budget for the coming years let very little change you know it's at the margins we're searing seeing year over year increase in the cost of advertising all these boards and commissions that we support frequently you have to do advertising so that that money is up it's balanced by other things uh coming down so our our our costs are increased are mostly driven by the uh by the staff um that uh about that michelle talked about during the human resources time so that's it well okay all righty um now

[Speaker 10] (1:56:58 - 1:57:31)

major yes madam mayor members of town council um david just to allude to this but um going over the new initiatives over the last five years uh and last year um planning and zoning was um have scanning stored files for thirty thousand dollars uh so that's in this current fiscal year funded a new initiative um this time last year and then as he mentioned um planning and zoning senior code officer a hundred thousand dollars so um very appreciative of those those are the two things

[Speaker 2] (1:57:31 - 1:58:07)

that happened over the last five years and we have been very active in scanning whenever we hit whenever there's uh we used the services of a uh a person on on who had to be less active from public works and he went into one of our rooms and just scanned and scanned and scanned and scanned so as michelle said whenever whenever there's there's people who have a stack of stuff ready to go it's like send them over and we use our wings interns and we use uh you know people who work for the you know for students we have to give them interesting stuff too and we do but but half

[Speaker 7] (1:58:07 - 1:58:15)

scanning half cool fun stuff so okay that's great right everybody sorry along that line i remember

[Speaker 14] (1:58:15 - 1:58:31)

that you told us that there was a that there were a substantial number of of documents that were being stored in a ship have they been digitized yet many have and many have not and it's it's it's

[Speaker 7] (1:58:31 - 1:58:42)

not just our department okay okay anyone else howard i want to say it's been a pleasure having

[Speaker 5] (1:58:42 - 1:59:18)

you come here it's a pleasure dealing with you i look i look finally back here's a great ember who's a director we had some issues i think really you've done you know eureka

professionalism maturity you know that you know the system is people just love dealing with you so you know thank you very much you know it's you've done a real very good job and you and you also talk people off the cliff i was a stupid idea all right well howard's what you gotta do yeah okay all right fine makes sense so i i really appreciate your your professionalism your candor and i think you really you have really uh done done major jobs here and your staff just just follows your lead also

[Speaker 13] (1:59:18 - 1:59:47)

yeah go ahead ray i want a second what howard says just add a comma but no i like the fact that you're not just maintaining you're improving because when you're improving it makes it better for the customer as well as your staff and i just really like that forward thinking but you're doing a very very good job yeah yeah thank you thank you david and

[Speaker 7] (1:59:47 - 2:00:16)

and customer service i do think you do a great job sat in a lot of meetings with david and he um you know whether it's a builder or someone who is um getting their house built or an improvement on their house and their front a lot of times they come in frustrated i mean and you're you know and so um you have a very calming effect and i think you you you like you said you listen and you try and get to an answer that they'll be happier with i've seen you do that which i appreciate

[Speaker 2] (2:00:16 - 2:00:34)

i appreciate all that and this is not just a throwaway line i really do rely on the folks that work with me in the department and um even and some of the forward thinking things that perhaps they haven't been able to do i mean ideas come from all sorts of places and um

[Speaker 4] (2:00:36 - 2:01:36)

yeah that's great okay uh sandra i just want to echo the same thing um i know i interacted with you and i love the fact that you do speak spanish um and that's a plus for me but anyhow i know that you have found ways uh to answer to my concerns and make me feel more assured which may makes me feel more sure that you are answering our residents and our businesses and that you have your you have you have listened to the concerns and you're implementing changes without i don't think council asking you and i appreciate that and it's the uh reliance on the staff that you work with is the leadership that goes down so i i think you you have you know i applaud you for everything that you're doing sometimes i get frustrated we all do but i think you you are doing well and your staff reflects that as well i appreciate it thank you thank you to all of you

[Speaker 7] (2:01:36 - 2:02:09)

all right thank you david okay we we have that's right pw yeah yeah yeah just maybe a minute

yeah yeah sure oh are okay we are back and we have one department left hearing me department of public works howard yes yes i stand corrected i talked to the director

[Speaker 5] (2:02:09 - 2:02:14)

earlier this morning i must have read misread the leafing the jack clarkson it's \$40,000 more

[Speaker 7] (2:02:14 - 2:02:20)

the leaf uh vacuum vacuuming up the leaves

[Speaker 5] (2:02:21 - 2:02:32)

oh okay i found all these documents at home okay so i knew about the documents he said yeah so good we don't discuss that okay excellent

[Speaker 1] (2:02:32 - 2:08:36)

okay then i won't okay all right good afternoon madam mayor members of town council i'm brad bear director of public works and with me today i have marvin lawrence who is my deputy director for operations uh thank you for the opportunity to present the public works proposed budget today um thank you for your time and consideration i also i'll i'll try to be succinct there's a lot of information in the public works section but please um slow me down or bring me back if there's anything specifically you'd like to look at i also want to thank um you know the rest of the public works staff finance the budget committee for uh everything they do and for their help in putting this together because this was a lot of work um over the past year public works has been working through a really a surge of workload for the town i would say um while also trying to hire critical supervisory leadership positions um we have i'll explain them in each section so we could follow along but we have had eight promotions um you know so a a shift in um in staff over the last year uh one of them's with me here right now uh marvin's one of those who has absolutely earned his promotion um and uh alan shen also was promoted to deputy director for engineering uh he couldn't be with me today um but i am glad to have them on board and i'm um alan's currently uh dual-hatted in his water resources engineer while we are working on you know every time you promote someone you create another um opening so um i'm looking forward to alan to being single-headed as the deputy um so marvin uh today as we go through this um i'm gonna go through most of the operations division items um and marvin's also here with me to help answer questions and marvin will do the water and sewer um so that's a high uh level overview of the public works organization i've operations northside park uh property yard and engineering which is you know engineering and administrative staff over at town hall um so with that i'll go right into the administrative division starting on n4 um this is a staff of 10 people um it's not the budget for the administrative divisions you know like 95 personnel costs um so that includes um all of the the engineers in town hall some of the engineers at the property yard working on uh capital projects um you know that could be any any of the projects in the capital of improvement plan

uh we also have plan review uh you know one plan reviewer one construction inspector and then some administrative folks uh they provide the customer service website updates answer questions answer the you know the vienna connects and see click fixes enter work orders um and distribute those work orders uh to the appropriate division within public works and then track them to completion um i've also got a public works specialist um uh that's randall hooks who sits up at the front desk he um also provides um customer service but he manages the budget he did a lot of the heavy lifting and preparing these numbers for us and um he processes purchase orders invoices you know prepares agenda items in granicus so all those things happen in uh administration and we also provide the liaisons to the conservation sustainability committee and the traffic safety committee and their subcommittees so as i stated earlier um we've had you know kind of going straight into accomplishments and initiatives a surge of workload um hiring those eight positions uh you know so i already spoke about the two deputies um we've hired or promoted new superintendents for both um operations division the water sewer division supervisors for the general maintenance division the streets division and um i'm sure i'm forgetting one the meters division and uh so we've done really good um on vacancies you know we still got a couple but uh two key positions to fill which is plan review engineer and uh the public works specialist um so continuing on with accomplishments and that surge of workload um this year we completed the robinson trust uh sidewalk program and great accomplishment um great improvement for the town uh we are completed there were 51 projects 9.1 million dollars six miles a new sidewalk in the town um you know 14 of those projects were finished in fy uh 24 25 which is you know what we're talking about here in two miles in that year additionally uh public works received uh for approximately 14 million dollars in arpa funds we completed 17 designs and construction projects um 8.3 million dollars and then in fy 25 we successfully um awarded contracts for we completed 10 designs so that we could award 10 uh projects for construction that are i recently sent an update to council i do plan on putting them all on the website but those are currently active construction contracts and um that we will be completing as our initiative in uh the remainder of fy 25 going into fy 26 um so we're we're focused on delivering those projects for the town

[Speaker 4] (2:08:37 - 2:09:20)

um go ahead since you're talking on that topic i know i've asked you offline uh i just want to ask you again online um i know that you've delivered this construction status updates which are great my concern was um i didn't see in this now i'm back to make sure that i'm you know i'm not very specific about what what it is that um is being done but i wanted to know um about this other project that is 142 143k that it still has not been completed and i wanted to have your input or it has the construction hasn't started but uh we approved it in august so if you may elaborate

[Speaker 1] (2:09:20 - 2:10:40)

a little bit on that i appreciate it okay the project you're referring to is the um stockpile canopy cover for the north side property yard um the reason we're doing that project is to uh improve

water quality um at the north side property yard because the canopy is going to protect the stockpiles from you know storm water and it's going to prevent runoff and sediment from you know running off of our site um that was one of those arpa projects uh again it's it's on the list it's called the north side property yard stockpile canopy um so the the mission was to award all of the arpa projects by december 31st of 2024 so we designed constructed awarded them all the funds are awarded on a contract and construction has not begun yet um that canopy that's um technically not construction it's installation we're procuring uh a canopy um and it's going to be assembled on the site um before the canopy comes um alan told me you know it'll arrive um this spring but before it comes we have to prepare the site where it's going to be installed you know we've got to level the ground do the paving and then the stockpile will be installed so

[Speaker 4] (2:10:40 - 2:10:53)

anticipate that being done uh spring to summer all right thank you i just i wanted to follow up to to make sure that our residents know that it's coming and that the funding has been um um procured

[Speaker 1] (2:10:53 - 2:11:00)

or appropriate yes ma'am thank you um so going back um go straight right into the performance

[Speaker 7] (2:11:00 - 2:11:13)

measures on page n6 uh real quick the the two miles you had the six miles um of sidewalks and is the two miles part of the six miles or is it eight miles total uh it's six miles total

[Speaker 1] (2:11:13 - 2:11:29)

a two mile was completed in this past year since the program's been going on for several years got it um moving into uh the performance measures on page n6 um oh howard so

[Speaker 5] (2:11:30 - 2:12:13)

one thing you didn't say here i know i'm a little annoyed but you know what are you going to do for years we've been complaining about the sidewalk and park street and i said just you know we got pushback from every public work store like they're imaginable we can't put asphalt in etc i got the county we have all of it but you guys i know we can agree but you guys went quote repaired that sidewalk and it's the difference is night and day oh thank you and so i just going forward when we we say like you know why don't we do the asphalt i can't tell you how annoyed i was over the years we asked public work after can you do we can't do it we can't do it but you guys went in and did a repair and it's everyone loves that sidewalk on park street

[Speaker 1] (2:12:13 - 2:12:28)

on the right there it's um i believe it's uh we are doing a sidewalk on park street no we are

doing a sidewalk on uh park street that's one of the no no sorry sorry no uh church church church all

[Speaker 5] (2:12:28 - 2:12:59)

yeah on church street it's a beautiful sidewalk i've been doing it for years why don't we just do oh we can't we're violating that it's like some of the stuff let's just do it yeah and and if you go to on church street it doesn't it looks beautiful yeah you know everyone said why couldn't this done this years ago i don't know what i don't know either uh oh they i could tell you oh there's this excuse this ada excuse oh we can't do it it's got to buy five feet yada yada and you guys treat it as a maintenance thing and looks beautiful it does it's absolutely

[Speaker 1] (2:12:59 - 2:13:09)

in a state of disrepair you know potentially a safety position similar to the sidewalk that we are going to replace on park street um it's going to be though a concrete going to be a concrete

[Speaker 5] (2:13:09 - 2:13:14)

sidewalk i got confused but um but church street it was just you know it looks like i just want to

[Speaker 1] (2:13:14 - 2:13:26)

compliment that looks really good okay thank you um i mean i can go into your philosophies between asphalt paths sidewalks in but i'm not going to no here's guys i don't want to hear that because

[Speaker 5] (2:13:26 - 2:13:34)

how you go out of the county you're resting everyone has asphalt so i was like guys you're not paying attention to us but i'm not i'm not complaining against you you did it great got it

[Speaker 7] (2:13:34 - 2:13:52)

done thanks okay any other questions no no i mean i don't know if you're going to talk about park street but that that's something i know a lot of people are looking forward to the park street sidewalk and i saw alcenia out there talking to residents um the other day so i know it's it's

[Speaker 1] (2:13:52 - 2:15:19)

it's in the works right i mean it's definitely it's in the works uh we have 10 million dollars of projects that with awarded construction contracts that need to begin um that doesn't you know we don't pay until we receive services they're just obligations um um so we got a heavy workload um we have uh the maple two maple avenue brick crosswalks are being replaced um we have the park street sidewalk uh bear branch uh phase one south side park stream

restoration project has started this month um uh what manville road is getting a drainage project with some sidewalk they're all on that list uh so that's that's the workload i'm talking about and park street is one of them um we're just trying to balance that workload and you know plan ahead um you know the the crosswalks on maple avenue are going to be challenging um you know we well we have we funded them we funded two of them for correct and it's expensive uh you know we have evening work and uh maintenance of traffic because we can't stop uh traffic on maple avenue so that's what it's going to be challenging so we want to make sure we have a very good plan in place which i will you know communicate to the

[Speaker 7] (2:15:19 - 2:15:27)

public and council um you know once we solidify that and just a an idea of park street when that

[Speaker 1] (2:15:27 - 2:15:35)

construction will start i want to say summer or fall okay yeah i'm going off a memory on that one

[Speaker 7] (2:15:35 - 2:15:43)

it's on the um right seasons are always better don't don't give a month right yeah and i i do

[Speaker 1] (2:15:43 - 2:15:48)

the same you know we don't have it we don't we don't have a yeah right no i i get that and i

[Speaker 7] (2:15:48 - 2:15:52)

don't want to tell people it's coming before it is and i know you're working on it we also have a

[Speaker 1] (2:15:52 - 2:16:29)

project on uh glendon road uh southeast drainage project um so we're in front of the glendon park yes okay that one's uh on the list as well so drainage and sidewalk correct yes yeah thank you mainly drainage project but it's going to add sidewalk and fill in some of the missing links so okay thank you um i'll go through these performance measures really quick but we're still removing illegal signs from the right away um we just talked about that so

[Speaker 5] (2:16:31 - 2:16:58)

we need to be very aggressive because i can't tell you the time it's going to mabel avenue they put signs out and you guys when you call you get them but someone should be out there like i as a councilman has to tell people the signs are i think these people are just being really blatant throwing signs out so if you could whoever who you charge just have them swept you down one that day just go down the street and just check it out because i like the gunshot put a

bunch of signs out you know it's gotten better oh it's gotten much better i'm just saying but

[Speaker 1] (2:16:58 - 2:17:03)

still you know you call red people will people will see them before we do and we appreciate that

[Speaker 5] (2:17:03 - 2:17:26)

but if you have someone who yeah who signed it just if he or she could take a swing down maple you know sometime maybe two o'clock by then yeah you know but on rent you call red he they care quickly and see my suggestion is when you take him you take him to the business just throw him in it that's true make them throw yeah yeah just here just dump them dump them in the front

[Speaker 7] (2:17:26 - 2:17:36)

porch you can't do this not my problem a little with a little note on it yeah yeah yeah when they take them do they say anything to the businesses is there any you know people are out and about

[Speaker 1] (2:17:36 - 2:18:02)

trying to get the way we we don't have the bandwidth to to do it we also have general maintenance doing it they'll come in on a weekend or something and go uh you know patrol the area or patrol the town for signs and then uh so i've got two different uh entities keep trying to keep an eye on this while they're trying to do um you know look at those 90 houses that are under construction the big the big issue could be on the weekend you know if someone's out that

[Speaker 5] (2:18:02 - 2:18:10)

saturday they should do but i wouldn't actually call someone in specials per se but they do tend to they tend to be aggressive putting signs out on the weekends all right thank you know

[Speaker 1] (2:18:12 - 2:18:31)

i think there's something to that yeah but i mean you know there was a conversation on the vienna connect and that you know see click fix we appreciate receiving those because people are our eyes and ears and then we can go pay attention yeah up and down every street yeah okay we you know we want people to tell us these things so we can uh um you know resolve it for them right

[Speaker 4] (2:18:32 - 2:19:18)

yes go ahead sandra um in the past i used to see vienna tracks driving around the town a lot um has that decreased i didn't know what they were doing but do they do drive around the

town uh to see that things are doing well and the projects at the sites that you're working to make sure the signs are to assess it overall do you have uh somebody doing that at any time yes we do okay well that's good then that's when they can see things that citizens are saying to you hey this is what's happening and they should act on it right they do act on it or they have the power to they do act on it and they don't have to wait

[Speaker 1] (2:19:18 - 2:21:21)

and come back to you for permission nothing would get done if we did it yeah they have they have the power um you know if if they see a legal sign they're allowed to take it out um you know we have jennifer sigler up at the front desk answering the phones monitoring the c-click fixes when she gets a call um you know randy hooks is doing it as well they contact the respective entity who's responsible for that issue within public works you know they put in their work plan uh sometimes you know we might not know exactly you know something's been reported but we're not so sure about it so we'll send the inspector out there to go see it and then yeah they're empowered while they're out there the construction inspectors um primary job is to go and see all of the um you know commercial and residential development you know that have active permits and inspect them for compliance with uh you know stormwater um pollution protection plan and it's good to know thank you yes ma'am all right there's a breakdown on page n6 of our work orders which we've been talking about um i show an increase uh you know from fy25 to fy26 um that's just mainly because we're looking internally at our processes and making sure that we're capturing everything we're doing properly as a work order so you'll see that theme throughout um um the divisions that are reporting on work orders but that's that's essentially what that is i want to you know you know similar to what the chief of police was saying is i'm looking to collect the data okay thank you okay um uh as i said earlier the budget for this division uh there's there's 10 people um here um budget's 95 you know personnel costs and uh we don't have any uh we have a net change it's mainly personnel costs but other than that no significant changes

[Speaker 5] (2:21:22 - 2:21:49)

oh go ahead um i know you're doing a space study etc and and we're watching the money but sometimes my sense is i stop at public work you guys are kind of stacking it like sardines you know your state your office space any thought about maybe creating in those couple spaces down the public works garage or you think you know the state space realignment will be a help is my sense is you have good staff there but you're you got a lot of people crammed in that little

[Speaker 1] (2:21:49 - 2:22:36)

area um the uh first floor town renovation for the for the town hall staff um will take care of that okay there's there's enough space it just needs to be reconfigured and standardized so every workstation just we'll speak since you brought it up public works planning and zoning inside um and actually you know finance and hr side every single works station is going to be the same size everyone's going to have a normal amount of space every single director is going

to have about the same size office every single deputy is going to have to about the same size office and um we just need to reconfigure it so it's efficiently organized so i look at the i.t area as kind of a role model as a good

[Speaker 5] (2:22:36 - 2:22:48)

template what you what you did down there is beautiful if it would if it shows the same sense of you know openness you know concise it looks like a it's a beautiful office down there

[Speaker 1] (2:22:48 - 2:23:03)

and so if you could you know talk about yeah tony oh yeah absolutely um i've been individually um giving updates to the council members at mercury's monthly one-on-one meetings i'm happy to do it with any council member that hasn't seen that you know please reach out i love talking about

[Speaker 4] (2:23:03 - 2:23:11)

it uh and i'd be happy to do so i would like that um i don't have that one-on-one so if you can

[Speaker 1] (2:23:11 - 2:25:16)

provide that that would be perfect thank you oh yeah absolutely all right um unless there's any other questions i will flip over to street maintenance on page n10 and as i go through these um i'm going to focus a lot of what the public works operations um division does their products and services they provide to the town you know maintaining the critical infrastructure are their initiatives and accomplishments um you know providing an exceptional level of service to the town of vienna um so um i'm gonna take some time at beginning of each of these sections and kind of give a good idea of the things that they're responsible for um so streets maintenance this is a team of 13 maintenance workers including a newly promoted supervisor um who's knocking it out of the park doing an excellent job alexia reagan who went from one of the uh she went from worker to crew chief to supervisor pretty quickly and um you know happy to have her on board um so this is the team that patches the roads that need to be repaired after a water main break or when they get damaged um they provide temporary patches pothole repairs um they um you know to deteriorated roads until they can be repaved as a part of our capital improvement plan uh they maintain and replace um all of the pavement markings throughout town um that aren't you know being refreshed as a part of a you know a bigger project or a street repaving uh they do the street sweeping they clean storm drains as a you know for storm water maintenance and then they also assist in cleaning up after town events um they back up sanitation um so sanitation workers can have a day off or go on vacation um then they also manage seasonal services like leaf removal and uh snow and ice control sir

[Speaker 5] (2:25:18 - 2:25:48)

oh howard yes are you i'm hoping are we still providing the cdl bonus we are and this year too

yeah and it's an excellent program i think it's working well i think i have some so i think that's that's like five how much is that a year uh two thousand okay good oh good all right so that's that really that's a real incentive to get cdl

[Speaker 1] (2:25:48 - 2:27:35)

it's it's a very successful program i think my first bullet here in accomplishments is we trained two additional drivers this year so just in uh streets maintenance eight out of 13 people have their cdl's i'm gonna go to their performance measures on page and 11 again accomplishments are their initiatives or their products and services are their accomplishments and initiatives they're right here this also does capture paving that is funded by capital and milling and overlaying that's done by contract um but we've got our street sweeping numbers our goal is three town-wide passes a year past couple years we were only able to do two from my experience and that's two complete passes when the we were having on and off mechanical issues with the street sweeper um so that um it got in the way of sweeping every residential road three times a year but when it was up and running you know the goal is to do the primary roads such as maple avenue like once a month during the uh you know the spring and summer season so um it was just it's it's back from the vendor it was out there yesterday it's still working right okay it also helps us um you know with our ms4 permit you know preventing all that silt and sedimentation from running into the storm drains we're picking it up and i think we might even report that as a condition of the permit yes

[Speaker 4] (2:27:44 - 2:28:35)

see what they do is they have their staff uh and also making sure that the builders can help out with themselves um something i'm doing my walk i saw some debris on on the sidewalk where i didn't see any construction around even there so it may not be some builder or i don't know so i think something that's going to be called assist our uh approved uh that could work as far as it's very dedicated

[Speaker 5] (2:28:35 - 2:28:49)

and you can see that are you are you sick excuse me you're saying michael's does a good job a bad job oh yeah they do the forest they say donate that to us and they you're right they do a very i mean they clean up after themselves really well

[Speaker 4] (2:28:49 - 2:29:06)

and i think that they should be that should be the standard instead of blowing it on the street they should be forced to pick it up or clean it up putting in baskets we do it at home we put things in baskets so why not have the businesses that do lawn do the same so anyway just an idea

[Speaker 1] (2:29:06 - 2:29:33)

no thank you um i don't know the answer to that one but i'll definitely bring it back and talk to uh planning and zoning um so we also have uh on the chart on page n11 we're reporting on our uh our repaving numbers um real priority right that's right that's right

[Speaker 13] (2:29:33 - 2:29:52)

i mean if i read this right this is impressive it is you pushed it to you i know but nothing was happening it appeared but uh i couldn't be for the town more pleased well it's thanks to

[Speaker 1] (2:29:52 - 2:32:44)

the town council and the investment that you've put into um the capital improvement plan um for the paving program you know it's uh we're required to fund a portion of it by operating budget and the rest can be um funded in the capital budget uh and yeah let me talk about this for a minute um on how that funding was used and how it helped um you know so first and a lot of it's thanks to arpa as well you'll look in in uh fy 23 to 24 tons of asphalt lane miles completed um 20 lane more importantly the outcome which is how many miles of road that we've repaved um 20 miles and that's thanks to all of the arpa funding um that you know that that's the outcome of that however um we received arpa funding in lieu of fy 24 cip funding so that's the numbers a little bit lower in fy 25 but that's okay um but then going into uh 2026 and i'll talk about this on the next page if you look at the page n12 going into fy 26 you know i'll be requesting in the cip you know to restore our numbers to the appropriate level to keep us in the green on this chart um so this chart is our pavement condition index um this is a town-wide survey we complete every year it's an industry standard that analyzes the roads with special equipment and it grades them using the pavement condition index which is a industry standard so that arpa funding brought us up you know paving was done in 2024 which bumped up the number in 2025 it's been it's been steadily increasing over the years so just because we're red yellow yellow green doesn't necessarily mean we weren't putting the dollars you were allocating into the paving program during those years which results in the increase so you know it's going to dip a little bit in fy 27 on this chart um just because uh a little bit lower number um a little bit lower paving number that i went over on the last pages in 2025 um but i'm requesting you know based on this analysis pavement condition assessment um the appropriate amount of money to keep us in the green um moving on forward so that'll be a conversation in the uh in the in the cip yeah that's great that's great i've noticed

[Speaker 7] (2:32:52 - 2:33:00)

is it a smoother ride around town that's right there you go

[Speaker 4] (2:33:01 - 2:33:15)

yeah sander director i just wanted to find out whether um do you keep any statistics on the number of times a road has been repaired um for x y and reasons do you keep track of that data or no

[Speaker 1] (2:33:16 - 2:33:24)

yeah we know what roads we've repaved um we hot holes um you have that data as well the paving

[Speaker 4] (2:33:24 - 2:33:29)

when a paving has been done and then all of a sudden next year you need another paving for

[Speaker 1] (2:33:29 - 2:34:28)

the same road for x y oh yeah we do um we also we we try really hard to coordinate with the utilities washington gas washington gas um and and also we take a look at um the redevelopments and you know before we pave a road um you know all of the staff are we're having meetings putting what permits do we have in place with washington gas potentially you know what are there any active permits on this street because you know the last thing we want to do is repave a road and then have someone come in the next day and cut in it but um you know some of these permits are open for a long time and uh you can't catch everything or there may be a repair but we we also try to coordinate the water main breaks with the repaving plan as well not that we don't have the water main breaks the water main replacements yeah anyway we predict the snowstorms

[Speaker 4] (2:34:28 - 2:35:15)

also thank you i know you and i kind of started the same um i'm looking um forward to more um excellent service and making sure that we track that that was one of the concerns our residents had why are they coming back they just repaved it why are they breaking it and i know i brought it up to your attention and you promised that you will keep that and making sure that that's one of the priorities you have and i i hope um this year i've seen wonderful things happening so uh please keep it up and keep doing a good job marvin uh thank you for the work and and also mr allen um i think that you guys are young and i know you're going to keep up um representing and doing good jobs uh in vienna i appreciate it thank you marvin but caveat is

[Speaker 5] (2:35:16 - 2:35:55)

is we have no control of the washing gas they're paving you can call them you guys call your voters songs of washing gas it's just there's no sense of urgency unless you harass them it's the same thing you go my wife's the same thing all these wires lying around town you can call verizon you can call everything there's not much we can do we can try but you know i appreciate you coming but keep in fact that washing gas moves at their own pace they do half-half jobs sometimes you gotta call them back thank you thank you for bringing that up because we can't i mean because of that all right keep moving this looks good we make every effort

[Speaker 1] (2:35:55 - 2:40:16)

that we can within our power all right moving on to um general maintenance on page n 15 all right all right so general maintenance is a part of our operations division um under marvin and they perform general maintenance of the infrastructure and the streetscape items in the public right-of-way um they do traffic engineering which is in which the budget is in another division of your budget book and they also do building maintenance which also has a another section in the budget book um so this section that we're looking at on page n 15 is a portion of the budget that funds the in-house labor for the general maintenance division and the business and the building maintenance division um and the um you know the materials and you know labor to do maintenance of the infrastructure of the streetscape items and the infrastructure in the public right-of-way um with our in-house staff so this can be sidewalk and concrete repairs like they're the ones that go out and grind the tripping hazards on the sidewalks um you know they may also install the crosswalks or other maintenance or other pavement markings they they also they can clean and repair the catch basins replace fix the benches the bus stops the garbage cans um that the town owns out there um they're also the ones we already talked about this but they are the ones that also help inspect and remove the signs from the right the illegal signs from the right away and then they do other things um you know um they they build the town's halloween parade float um they hang the banners and the decorations the flags um that were put up this veterans day that's general maintenance is the one that's going out there and uh and doing those uh holiday decorations um so i've got in here they're part of the work order um improvement process that marvin and i are are focused on in our free time this year um but you know they they've got a large volume of work you know we're um counting 600 work orders and we're projecting the same for fy25 um going to page n16 as far as their um accomplishments and initiatives go it's really just focusing on responding to those work orders doing the preventive maintenance and providing exceptional service for the town um they've done uh like in town hall they they painted the um they're the ones that were out there painting they're the ones you see in town hall um they sealed the bricks on the steps yeah they had to clean them because there's a like an efflorescence problem you spoke to me about it as well council member brill um so we tried a couple different things and then they sealed them to help to try i don't know what they look like today but to try to help uh you know prevent that from happening again um they also some of their initiatives are helping oversee some of these arpa projects just because of the expertise and they're the ones that are going to operate and maintain um you know the results of some of those projects like the bathroom renovation for town hall which is something i'll give an update on that in a second but the town renovation um the stockpile canopy at the property yard um you know they'll be they'll be pitching in with the inspection of that stuff that they're going to operate maintain when it's complete um as far as the bathroom renovations in town hall um i took a bit of a pause on that to make sure we were doing um because after the bathroom renovation the town hall was approved renovation of the first floor of the town hall was approved and i just wanted to ensure because i've seen it happen before that we're not going to create permitting problems for ourselves with the larger project so i'm in the process of working with the consultant and then the county to you know get building permits and then move forward with it's going to take a little bit of time but um i'd like to you know start construction on that by the end of the fiscal

[Speaker 5] (2:40:16 - 2:40:21)

year great thank you thank you for getting that light fix out back there was a light issue

[Speaker 1] (2:40:23 - 2:40:41)

i'm gonna um general maintenance is going to replace all the lights because they don't i think that the center one's much brighter than the other two yeah i have a feeling um that new light it once uh david levy uh gets the new uh lighting code that that one might not pass so we're going to make them all at an appropriate level you say it won't pass or it's the new lighting

[Speaker 5] (2:40:42 - 2:40:54)

he wants it to pass the new line i said boy this is really bright in the other light i should i wonder if they got a better light bulb have you noticed it's pretty bright i said it is and i

[Speaker 1] (2:40:54 - 2:42:34)

noticed the same thing and i um uh i've seen this movie before as well but we're going to um get them all with the same illumination levels and the appropriate level of light you know it's brighter than the others um we're going to do the right thing that's on okay okay um so i spoke about the you know work orders uh the general maintenance section uh on the performance measures on page n16 um it also you know similar to streets and the paving captures um all of the work that's been done on these items uh you know not just from the operating budget but also from arpa robinson trust the capital improvement plan um so as you see all those uh you know i was talking about the you know the two miles that's about two miles of uh sidewalk replaced or installed we're projecting a little over a mile of sidewalk um in 2026 and that's because all of that you know that 10 million dollars in projects includes about that amount of sidewalk other than that unless there's any questions um again going on to page n17 this this funds eight people um general maintenance uh and and labor for building maintenance um and then if you go to the budget um on page n18 uh no six no significant changes the 46 000 mostly uh personnel costs and um a couple other minor items unless there's any questions with that i'll um move on to snow removal

[Speaker 7] (2:42:35 - 2:42:39)

yes keep going where are we moving on snow removal page n19

[Speaker 1] (2:42:40 - 2:44:32)

we had two storms this year i mean problem six not to we had six events this year we had two big storms um but i so yeah i know it's fresh in everybody's uh minds what we do uh to control um control and remove the snow and ice on our roadways and sidewalks um you know each event the conditions are different that first storm um was a big one it was the first storm also the you know the temperatures uh didn't warm up afterwards you know we had freezing

conditions for several weeks afterwards so that was a unique storm um but this is uh snow removal um mainly the plowing of our streets it's an all hands um on deck event you know everybody uh water sewer streets uh general maintenance at the north side property yard parks maintenance we've made several process improvements this year you know parks maintenance is a big part of the team and we um they're right there beside us uh removing the snow um but thanks to marvin marvin's leadership uh several process improvements this year um you know sop training how we handle cul-de-sacs the way we manage our shifts um just you know command control and communication with our with our folks in general you know he's out there um you know driving around coordinating uh um you know laying eyes on the performance of work and making sure things are getting done by that second big storm um you know i just outstanding job i can't you know say enough about how we manage that i love that i love that you all

[Speaker 7] (2:44:32 - 2:45:27)

took the input i mean i know it was a little different storm because you said it took a long time for the first one to melt but you you took every resident's um input and you just made so many great improvements by that second one and people complimented on the first but they said well this could be better and boy by that second one you guys made so many good improvements so i want to compliment you all i got a lot of compliments um and personal stories i was saying this to marvin earlier that um you know just personal stories of people saying oh you know i was out like this older couple and they're shoveling and then the snowplow came and kind of you know put some snow up against their driveway well the snowplow came out and gingerly gently or whatever you want to say um took the snow away and so i mean that is living in the town of vienna and i just love those stories and i heard a lot of them so so thank you yes yeah only

[Speaker 5] (2:45:28 - 2:46:03)

little editorial comment was i agree with everything you said but i can remember years ago we used to get blizzard three or four times a year yeah and so you had a change of personnel staffing honestly you know the learning curve they weren't doing it all the time so they're like last year we had nothing and so you're right between the first and second storm is fine but i think i talked to jeff stefano he he said yeah so it was a learning curve you know because they haven't done it so you got you got new people you know so i can't i think you're right i think the mayor's right you know of course next year we have another storm for the next 10 years but we have another story but it's

[Speaker 1] (2:46:03 - 2:46:13)

like if you don't do the stuff yeah yeah and that that was the point i was trying to make you know that first event was a big one yeah and i can remember there was a knockdown knockdown effort

[Speaker 5] (2:46:13 - 2:46:41)

and murk where'd murky go i guess he's he's leaving after he first came in town manager you know it was it was like he was like a little incredulous you keep plowing to your plowing to your drop you know and then he he pushed getting the shift schedule in which is now is like of course you can have a shift schedule you know you you a couple years you worked for it it worked out well but you know and then you haven't used it in years you know so no i i think it's good so

[Speaker 13] (2:46:41 - 2:46:56)

true uh ray and then sandra just a little word of advice you remember november december they said this winter is going to be warmer than normal whenever you hear that get your crews ready

[Speaker 4] (2:46:56 - 2:48:03)

thank you yeah uh said yes um i watched the news and they were air cities uh they were deplorable i mean they were they people were complaining while we enjoyed going back to work uh in a safe environment and so that was amazing um i i applaud you uh we we have that small town response and nobody else can say that and i think you should have been in i think you were in the news too right so yeah and you did an excellent service uh representing the town and i appreciate it and please let your staff and the crew know that uh council members are looking and listening if there's anything uh i'm always looking for hey what do they need more uh health service more coverage let them know um write us uh we're open uh we want to hear from you guys because you do a great job i appreciate it thank you and ray i just want to add one comment we live

[Speaker 13] (2:48:03 - 2:48:19)

at the border of the town of vienna in fairfax county it's just 100 feet away the difference between the streets is like night and day they have the mary and barry approach the sun will melt it whenever it gets ready yeah and they don't do well

[Speaker 1] (2:48:21 - 2:48:25)

me and marvin took a picture of that when we were driving around during the snow storm yeah but

[Speaker 7] (2:48:26 - 2:48:56)

hey you know that's what you get hey that little extra vienna tax looks all right we can move on to uh traffic engineering yeah i want to say just one more thing and that was uh i thought another thing that was good that came out of this is the um uh tsc did come up with some ideas for um giving uh residents an idea of who they could call to get um their there you know

if they weren't able to uh shovel their sidewalk or their driveway so i think they came up with some good

[Speaker 1] (2:48:56 - 2:50:03)

ideas is that right so the tsc made a motion um it's coming up at the february tsc meeting maybe it's going to be on the march 24th council agenda because all tsc motions are approved by town council and they're there the tsc with you know staff support is interested in creating a you know a sidewalk shoveling awareness campaign and just really helping us get the information out there to you know let people know what the town does what they don't do what we encourage residents and businesses to do regarding their sidewalks and for those that are not you know able bodied or present home whatever able to shovel their sidewalks what resources are available to help them whether it's you know volunteers that might want to help maybe i'm stealing uh tsc's thunder but volunteers uh that are um available to help or you know businesses that uh do this for hire i think that's the intent of what they'd like to do thank you okay traffic engineering on

[Speaker 13] (2:50:03 - 2:50:37)

page uh and 23 yes and 22 there's a strange world we live in if you're doing volunteers to shovel snow they need to have some markings that indicates they're part of a volunteer group because there are people who are very creative who can do things so there was either a shirt scarf hat something so that they indicate that we're volunteers coming out shoveling or so it's a very creative world out there not all good so but i think it's a great idea

[Speaker 1] (2:50:43 - 2:54:21)

traffic engineering page n 22 so the traffic engineering is part of the general maintenance division that i spoke about two sections ago this is a team of three electrical and signal technicians they maintain all of the pedestrian and traffic signals street signs and associated electrical equipment you know those cabinets for all the signals that you'll see at an intersection you know they also are the ones that install remove and maintain the speed radar signs um and any other associated uh to either you know support a tsc agenda item a traffic study a problem that somebody reports on a road so we could validate if there is indeed a traffic or a student problem um we've got the speed signs to do that um they respond to after our calls um for you know when there are problems with the traffic signalization um they often go out of sync but we're working on the signalization project which will um help improve that um these are the same people they're in general maintenance that also do the electrical and hvac work in our buildings um we're a small town so everybody is uh you know wearing a few hats um but they're they're the ones that are trained to do that as well um so um i i already talked about it but the big initiative for them in uh 2025 and 2026 is um preparing to receive the new traffic signalization system they're helping they're you know they're attending the meetings uh you know jeff defano oh and i also forgot to mention uh deshaun thomas who was um is he crew chief he was a signals tech has been promoted to the general maintenance supervisor um so

now he's gone from traffic engineering um also just some of the talent that the town had that uh was ready for bigger and better things so he's now the general maintenance supervisor he replaced jeff defano who is the general maintenance superintendent now so uh deshaun thomas is a new jeff defano um and uh i'm happy to have him and uh congratulate him on his promotion as well um so they are um this month in march uh not sure if it's been scheduled yet but they're you know attending training with the consultant and the uh you know construction contractor who's providing the new software and signalization system so you know that once it comes online that they're ready to uh operate and maintain that system um they also receive um again i'm going to page n23 they replace a bunch you know a significant amount of street signs they do a significant amount of work orders i'm projecting the jump in work orders again because i'm um you know i'm looking at um how do we capture our work and are we capturing everything uh appropriately so um moving on to the budget on page n25 um we have a twenty seven thousand dollar increase um i'm saying significant changes for them but you know at the very bottom um you know we're increasing the budget you know so we can buy spares for the new signalization system uh you know cabinets uh speed volume signs but most of their budget is

[Speaker 13] (2:54:21 - 2:54:42)

personnel costs looking at the picture on n24 you replace street signs look at the poll i'll look at that it could be a beautiful sign but the poll you noticed before the sign

[Speaker 1] (2:54:42 - 2:57:34)

just to throw it away we're getting two new um it's not going to solve the problem um but there are um poles that could use a paint job um we are getting two complete intersection rebuilds um nutley and tapawingo and maple and fallen lane will be getting all new poles but wow there's still a lot of other ones out there thank you all right uh vehicle maintenance on page n26 so vehicle maintenance is a team of eight people includes the superintendent the mechanics we have a fleet maintenance coordinator and a parts specialist they maintain the entire fleet of you know small engines passenger vehicles uh heavy equipment diesel trucks for the town you know police cars parks and rec the public works and then the um again the passenger vehicles um they also um they manage the deer uh the vehicle replacement program which steven spoke about earlier and i'll speak about in a minute but they also support uh the department of public works with some um some other things that uh the town must do such as the spill prevention control and countermeasures plan for you know all the hazmat the hazmat plan they do the quarterly recycling programs um they also do uh some vita and federal highway administration reporting requirements and then since they have the um a part specialist who's you know supply uh they also provide all of the ppb uniforms for the property yard um but moving on to um accomplishments and initiatives they've been working hard on the vehicle replacement plan um so i came to council i think it was in august you'll recall with a request to procure 1.3 million dollars of vehicles and there was a list of vehicles in there plus contingency um so in fy25 um they've ordered 24 of the 25 vehicles that were in there um we have a

requisition for the 25th vehicle so they've been making great progress we're going to start seeing arrivals in april and that's when we'll actually pay for them um but their uh um you know market conditions have been fluctuating over the years steven kind of spoke about that earlier when he was talking about vrp borrowing um they're right on budget overall um with fy25 so that's good news

[Speaker 4] (2:57:36 - 2:57:50)

um excuse me for a second are you telling me that you um going to contract to buy these vehicles but yet they could price it up is that what you're saying with if the um if the market goes up the

[Speaker 1] (2:57:50 - 2:58:25)

price goes up no um we we came to council in august with a request um every time we award a new contract oh you know over a certain dollar threshold we bring the request to council but we also put contingency on there we do it for our construction projects um because we don't know at that time what the price is going to be you know we come with an estimate um you know there could be unforeseen conditions we put contingency on it um so our estimates on average which is our budget uh we were right on budget is what i'm saying yeah i just wanted to make sure when you

[Speaker 4] (2:58:25 - 2:58:39)

go into those contracts they should be a patent price fix contract they are they're from fixed contract go beyond what it's been um specified in the contract is that right that's correct okay i just yeah maybe i'm misunderstanding what you said but yeah thank you

[Speaker 13] (2:58:40 - 2:58:51)

yes ma'am thanks one of your trash trucks is really ugly it's thank you it needs a side painted

[Speaker 1] (2:58:51 - 3:00:43)

or something they're getting rid of that yeah we have um five all five new ones are there uh we also surplus the vehicles and we will um surplus the old ones so uh once in a while we're probably still using one of the old grass trucks but yes yes you're right but um so just one last um steven already spoke about the um vehicle replacement plan borrowing for fy 26 i believe all the council members have an updated copy of the plan so if there's any questions i'd be or if after you get a chance to review that i'd be you know happy to answer any questions um that the council might have um but the the vrp 1.3 million dollars of vrp borrowing is included in the budget books on um again that was in the uh early portion of this meeting um and we and vehicle maintenance you know as steven said earlier has been working out leveling you know leveling the plan so that we're borrowing the right amount every year so unless there's any other um questions um the performance measures on page 28 vehicle maintenance is always

keeping an eye on the uh fleet idling time um you know with the goal to reduce it and it's always uh you know through the inspection and preventive maintenance programs um trying to keep uh the downtime for vehicles out of service at a minimum all right moving on to sanitation page yes ma'am i just uh i was at starbucks and i happen to see

[Speaker 4] (3:00:43 - 3:00:56)

um one of our vehicles being maintained by one of the vehicle services do you use outside services to repair the vehicles of the town of vienna we do um when they go beyond like for

[Speaker 1] (3:00:56 - 3:02:56)

instance the street sweeper we're having you know some mechanical issues with it sometimes we have to send them out to the vendor sometimes they're under warranty but yes we do we do have four mechanics plus supervisory mechanics and if it exceeds their capacity or if it should be done by a vendor we send them out thank you yeah sanitation is on page um and 31 um this is a team of uh 17 workers and their budget is mainly personnel costs and disposal fees uh we've got six uh six trucks we were just talking about them uh two daily trash routes two daily recycling routes yard waste route and then we do bulk pickup um every week with the knuckle boom truck uh also collect the trash from the town on trash cans in the public right away on maple and church we do that two times a week or if you know they're overflowing because there was an event or a party people could report it to us and we'll go uh we'll go take care of that or and they're also empowered to go take care of it if they see it themselves um this budget this budget also includes the um the service to um you know remove dead animals uh from the right away and then um we also uh participate with our partners in the northern virginia regional commission of waste management board it's a good resource for us um you know for our sanitation and recycling and uh you know getting good information um and one of our initiatives is to update our waste management plan which is due for an update um this is one of those departments where their accomplishments and initiatives are their performance measures and you could see the chart on page n32 um you know how much waste uh we have picked up and

[Speaker 9] (3:02:56 - 3:03:16)

disposed of yes sir um thank you i was holding for when it was in a felt like an appropriate time to raise the composting new initiative potential um item i thought maybe that this

[Speaker 1] (3:03:16 - 3:03:21)

might be the place that this is i'll go to sanitation workers um this is where i would

[Speaker 9] (3:03:21 - 3:04:05)

put it in the budget okay um so just as we've gone through everything i know howard you mentioned just the cost fifteen thousand dollars is a one-time cost ten thousand dollars is an

ongoing cost just as for composting if it were to be included i mean i yeah i i strongly support doing that i mean i know um it's not in the top three but because of the cost and i think the pilot that happened last year and just the popularity of that i know um the participation increased over time i think it would increase further with more awareness in the community i i really support that and hope that we can make that happen my suggestion we need to be behind

[Speaker 5] (3:04:05 - 3:04:13)

schedule but i think if money falls out we definitely should do it but let's just see what happens i'm sure we're going to have carryover we have vacant positions you haven't

[Speaker 1] (3:04:13 - 3:04:31)

filled yet you know i'm pretty sure yeah we don't currently have it in the balanced budget book but like you said if there's a funding opportunity i i want to make sure we propose that as a new because we're establishing a new uh service in the town um to get so it seems like i have

[Speaker 7] (3:04:31 - 3:05:44)

council's concurrence to do that maybe maybe okay you know so um talking with some neighbors and my tennis friends um some of them have private companies who um collect the their compost so they compost but they have somebody collect it so i said well what if the town you know if we were to do it um year round would you take your uh compass and they said no because it's easy for them to just put it out at their curb so um i just think we we should look at the numbers and and see what we think about um you know offering it i i'm not you know fifteen thousand a lot of money but on the other hand um there are a lot of initiatives here that we want to do and so i'm i just i'm not necessarily sold on a year-round composting for sure i know it is a it's something that we want howard just one second please um i know that some council members want to do it but i do think it should still be um a conversation just because you know i'm i'm not against it like i said but i just don't know the for the number of people that are taking um advantage of it i'm i'm not 100 sold on doing it year-round sandra um i support

[Speaker 4] (3:05:44 - 3:07:35)

the mayor on this because um i i again i have to reiterate that where the place of this uh these bins are going to be can cop bring rodents and rats they bring diseases and all sorts of things i don't want our town to be worried about that also birds come um there's so many issues and um that can happen i know that the the homeowners that we should push into composting at home getting people uh care for their homes and they're not going to leave it out in the open for an animal to come and get it if it's not monitored correctly and the staff have a lot to do and i know it's a nice initiative it's great conscientious for our environment but i i don't think i want to have our staff dealing with that they have a lot to do and i i am um i am not i don't want to pursue that avenue um i want to incentivize our homeowners to do it and i think that's

a better way um i've seen our crew um doing things uh that i was gonna ask you uh while pick up i i want to make sure they do good things um i don't want them exposed to toxins i don't want them reaching into trash cans and i think we ought to standardize that all residents and wherever they can all the trash cans should be in bins and not in bags because birds come animals come open the bags and our our staff has have to pick up those items with their hands and i don't want to see that if we don't take care of our crews our employees then who's gonna do that so let's think ahead before we proceed with things like this thank you okay let's see what the numbers

[Speaker 5] (3:07:35 - 3:08:07)

bear out and we'll go from there but let's do the homework on the composting you know our town staff doesn't do the pickup they have false church in fairfax city they have containers they put it in they seal it's not an issue so again it's not ours town staff to what yeah so they drive by it they drive by okay okay let's move on let's see what the numbers are but again let's let's come up with the compelling reasons you know uh if it works run the numbers but it's a pretty tight operation false church has a fairfax city has but let's let's see what the numbers are

[Speaker 1] (3:08:08 - 3:10:58)

okay all right continue thanks but that's why i proposed it as a new initiative so that i get a vote um all right we'll move to leaves on n35 i was just um all right leave pickup that's one of those uh great services that a town officer residents every fall and it's also performed seasonally by the streets maintenance team this year streets completed three town-wide passes plus a partial cleanup pass and then it snowed and then we uh you know put the plows and the salt spreaders on those same trucks that were doing the leaves and shifted gears but we did complete the three passes and uh collected an estimated 9 000 cubic yards of leaves that's 423 tandem truckloads to the bula road site um two days ago we the streets maintenance team just finished removing the leaves from that site in accordance with the conditional use permit that we have that allows us to keep the leaves there until the end of march um it's a great program you know not only does it make things easier for the residents um it also ensures that all the leaves do get diverted from the landfill and go to the town uh to the composting facility where they will be repurposed we do pay a fee for that um but it's you know less than our uh uh refuse disposal fee um the use of the and we would do it as a part of yard pickup anyway it's the same fee we pay you know when we pick up the brownbacks um the use of the road site also ensures that you can pick up the leaves in that two month period because it's shorter trips to a centralized location in town um it saves fuel equipment costs um reduces staff hours um with less trips to the composting facility that's in manassas um so we delivered 423 loads to the bula road site um then while they're staged at that site they're consolidating um you know dewatering decomposing and out of those 423 loads we removed 279 loads which is you know 35 to 40 percent less trips to the composting facility um so those are our results from this past leaf season so um this budget you know includes those disposal fees and essentially the overtime for the street maintenance team to uh to do this service

[Speaker 14] (3:10:58 - 3:11:31)

oh sorry on line 4308 contracts and services um what what exactly was that it was uh 32,000 for fy 24 25 that's not used and but there's a proposal for 32,000 again for fy 25 26

[Speaker 1] (3:11:34 - 3:11:51)

what's the line item roy what did you say it's uh it's 43308 um that one i will have to get back to you on yeah i can i can pull that up real quick do you that might be one of those contingency items

[Speaker 14] (3:11:51 - 3:11:58)

it looks like it got a bunch of this before you came on on board with us uh it ended up uh what

[Speaker 11] (3:11:58 - 3:12:12)

it wasn't used okay back in again it was budgeted in there and then it was taken out for salt so it was transferred out to so we didn't use it correct we needed it because we went over

[Speaker 1] (3:12:12 - 3:12:26)

on salt because we you know um but what it's budgeted for um this might be for the event where we do need to hire uh contract help i'm not sure i'd like to get back to you with that

[Speaker 4] (3:12:26 - 3:13:04)

with what it's really budgeted for apologies andre director um i just wanted to ask you based on the performance that we've had from um the sanitation um i see there's no performance bonuses bonuses have you done anything like that i'm sorry which page are you looking at oh one one five um and 34 i just wanted to know uh is there a reason why there were no bonuses

[Speaker 1] (3:13:04 - 3:13:28)

not provided we don't have any bonuses in the budget it looks like we did in 2024 we're using the star award program um oh i might need human resources help with this one this is the uh performance bonus line item 41015 for sanitation

[Speaker 7] (3:13:31 - 3:13:37)

yes when um when there's a star award which is our we do a place where anybody can nominate

[Speaker 4] (3:13:37 - 3:14:07)

from other departments your department other departments and it gets charged back to that department so when they have nominees from that department instead of hr funding it off it all

goes back to that department to some departments bigger or smaller so that's where that is and they had um that a lot of nominations for something i don't know which which time frame that's from from but it's always a quarter behind it but there's zero here that's what i'm asking yeah um maybe well it depends on which division it might have gotten put in public works but it may have been we're budgeting for it differently yeah

[Speaker 1] (3:14:08 - 3:14:12)

sanitation workers have gotten uh several star awards because they're doing a great job

[Speaker 4] (3:14:12 - 3:14:27)

yeah they are getting they are getting that yeah so we just uh don't know it just might have got put in another department or the overall administration like the parent page where like brad's at or something all right we can track it yeah yeah and for a lot of these one

[Speaker 11] (3:14:27 - 3:14:55)

time type payouts whether it's a performance bonus or annual leave liquidation um we typically don't budget for those because it's one time we like to budget for things that are recurring so we have funds that we can transfer in from other divisions or areas but you know it's not every year that an individual will get a performance or a star award because those are quarterly and you have to be nominated for those um so we don't put the budget in for it

[Speaker 4] (3:14:55 - 3:15:22)

just because it's not a normal recurring expense so um if i may follow up with this um so um it would make sense to put it where the um the where the um the work is being done too but if you don't budget it where are you uh where is it coming from we have so for example like the

[Speaker 11] (3:15:22 - 3:16:00)

salaries and things we can a lot of the times those come in under budget due to attrition or vacancies we we have areas that we can transfer in throughout the year and that's why like when you look at those the second and third column from the adopted budget to the revised you'll see transfer up up and down you'll see transfers in transfers out um and that just has to do with current needs so we try our best to budget you know to the exact amount in each division in each account but sometimes certain line items come under those funds can be transferred to other sources sometimes things go over and then we'll transfer in and vice versa well it's fine that

[Speaker 4] (3:16:00 - 3:16:16)

you're not budgeting but in the actual adopted one there's nothing for last year shouldn't be something there shouldn't be to reflect the exact um badges this is actually the same in every single

[Speaker 1] (3:16:16 - 3:16:23)

sections um you know this isn't just a sanitation this this would be throughout i just want to make

[Speaker 4] (3:16:23 - 3:16:29)

sure we capture that so we know that our employees are getting the bonuses where they're supposed to

[Speaker 1] (3:16:29 - 3:19:23)

be i think we're as a town we're budgeting for differently because this was done in every single section but we are nominating our people for um the awards it is good to just see it here as well thank you um the last section for the public works operations budget is building maintenance on page n 39 um again this is uh another one of the divisions that's part of the general maintenance team um this uh building maintenance is inspection and preventative maintenance programs i talked about it a little bit earlier when i was called up for a question um but you know this is elevators generators uh heating and air conditioning systems the backflow preventers the preventers the fire protection systems and then repair of these items when there's problems we troubleshoot it and repair it with in-house staff and then we also um you know use our contracts um you know when we need to so this budget is mostly our contracted building maintenance the janitorial services um the hvac the elevator utilities for town hall the police station and the north side property yard um staffing for this division is included in the general maintenance section but again this is another one of the teams in the um you know that does about 600 work orders a year and who's part of our um um you know work order tracking we recently actually had a um as a part of the initiative i've been speaking about um you know we're looking at um you know having our staff have access to the work order system on on handheld so that they can give the feedback so that we can provide that when we complete a work order um so that's that's part of it and then that'll also incentivize and enable us really to um you know make sure everything does get in properly as a work order um questions um moving on to page n40 uh no significant changes um you know our contracts uh you know for uniforms fire systems generators you know this just accounts for increases um and then uh we had a pretty big jump from well that was that was last year um but that's a summary of the operations division for public works in our annual public works day is going to be on thursday may 15th and uh we'll get that information out there and hope to see everyone there one last question what time may 15th it's usually i think 2 to 6 p.m something like that thank you

[Speaker 7] (3:19:23 - 3:19:27)

thank you may 15th right

[Speaker 1] (3:19:30 - 3:19:34)

he's next we're not done yet definitely definitely going to say something

[Speaker 4] (3:19:35 - 3:19:52)

one quick question yes we can sandra thank you um i i see um i n 40 uh 43 702 uh the janitorial custodial service that a contract out that you um

[Speaker 1] (3:19:54 - 3:20:01)

yeah yes that is that's a full contract out yes that's contracted janitorial services for um

[Speaker 4] (3:20:01 - 3:20:07)

um okay i just i wanted to know thank you

[Speaker 8] (3:20:11 - 3:24:16)

over to you marvin good afternoon madam mayor members of the council marvin lawrence deputy director of public works i just wanted to say it's a pleasure to be here presenting with you for the first time as a deputy director i've been here almost five years it's been quite the journey and i also just wanted to thank the town manager because he's he's promoted a uh promotion from within culture here and i've been a big benefactor for that so thank you and i also wanted to say it's been uh just a little over a year since we've had brad bear at the helm here as the public works director and it's been a privilege and honor to work with you sir so thank you moving on to uh the water division five zero one one one the town of vienna's water division is uh led by emily goodman i know some of you may know her she was the construction inspector and also the media services and water quality supervisor the water division is supervised by gilbert robinson and it is comprised of five maintenance workers going to do just a brief overview just as brad bear did some of the things that the water division does is fire hydrant replacements they operate valves to to be able to control the functionality of the system that's some of the activities they do also wanted to skip on down here to the accomplishments one of the major accomplishments uh done by the uh cip inspector frank torre was a connection over at the uh lakeside connection over at lakeside and bula road it's a little outside of town but what that was was a connection of a six inch and an eight inch main and when you when you have those large mains like that it's best to connect them because it loops the system improving the water quality so that was a big time project that was actually proposed from us from one of our engineering services uh 10 years ago so it was a huge huge project and i was uh very proud of him for that also we continue to uh coordinate with the fairfax county department of transportation on a relocation of um an out-of-town water main over off of the courthouse road we also assisted the meter division in the lead and copper service line and there has been no lead service lines detected in the town of vienna and there's not a lot of municipalities around here that can say that but that is one of the the great benefits of living here in town moving on down to initiatives here we are working on creating and implementing an excavator training program one of the things that you're seeing that's

happening right now a lot of the old-timers moving out and retiring is you're seeing a lack of heavy equipment operators so we're trying to preemptively correct that by creating one of these training programs working heavily with jeff tofano the general manager sorry now the operation superintendent we also want to continue with the replacement of our old cast iron mains throughout time and that is also led by frank torre the capital projects manager the moving over here to the performance measures you will see that this was a very abnormal year for water breaks we had about 70 um and that's mainly due to weather just like we had a pretty rough snow season we had a rough water break season when you see the temperatures fluctuate like they were it you know expansion and contraction of the pipes causes a lot of water main breaks and this is pretty on par with most of the jurisdictions around here as well if you look on down here it's a linear feed of water main we continue to be on par with that in 23 24 there was still some of that arpa funding so that's why you see that elevated number but moving here with 24 25 and 25 26 will be utilizing the cip funding moving over to the personnel everything's still pretty much consistent with that and then there is a heavy increase of 160 000 for the fairfax water rate increase and i don't know if if you have any questions about that i know steven can elaborate other than that there's no no major changes to the uh water operations yes yes madam mayor members of the town council

[Speaker 10] (3:24:16 - 3:24:51)

i just wanted to uh highlight the fact that we had the lead uh report what that's a good um news report i know that i've had um conversations with those in the region i'll say uh who have um that issue and wonder if the town has an issue and we do not have that issue so i just wanted to thank you for that and then also uh you mentioned the number of water water main breaks because of the um the weather so um is this something that the entire region

[Speaker 8] (3:24:51 - 3:25:11)

experienced yes to my knowledge it is we um we just did a um survey of the different jurisdictions and how many water breaks they had the previous year and we were a little elevated and we're going to do that same survey so once we collect that information we can send it to you and council but i would say we're pretty on par from just my speaking to the rest of the jurisdictions

[Speaker 10] (3:25:12 - 3:25:35)

and those water main breaks are those on older lines like so for example i know we have a pretty robust uh replacement rate of for our water lines so we have new water lines put in place so the new water lines we're able to withstand the change in weather but is it the older lines that have the difficulty changing with the expanding extraction yes sir those are all

[Speaker 8] (3:25:35 - 3:25:50)

happening on the cast iron mains the cast iron mains are the older older pipes which are

getting close for close to their end of their life which is 75 to 100 years so a lot of those were put in around the 1960s but all of the pipes that were put in which are the newer ones are the ductile iron

[Speaker 10] (3:25:50 - 3:25:57)

we have no issues did you say 1960s is like 75 years okay i feel like i'm getting old

[Speaker 7] (3:26:01 - 3:26:02)

yeah

[Speaker 8] (3:26:16 - 3:29:18)

okay all right moving over to the meter services and water quality division on page u10 the meter services and water quality division is uh also led by emily goodman as a superintendent but she's also dual hatted right now as the uh meter services and water quality supervisor and this is actually one of those positions that brad bear director bear was talking about um randall hooks was actually hired as the new meter services and water quality supervisor so this uh this division is comprised of three meter technicians these are the individuals that go out and read all your meters they handle the leak checks any type there's a consumption complaints these are the guys that go out there they're also the individuals that do all of our water quality sampling for fairfax water and then also now some of the pfos sampling that we're hearing about these are the individuals that take care of that wanted to uh skip on down to the accomplishments here so just as i said we uh we were able to add that appoint that meter service and water quality supervisor just as the town manager we're talking about there the lead and copper service line we're in compliance with the epa and vdh regulations we've installed 1 000 radio reads which is a big time thing we've got 8 000 to go and then we've also collected the ucmr5 samples um to be in compliance with the epa and vdh we're moving over to initiatives here we're going to continue with the radio read installation and then we're going to create and implement a program schedule for a water quality analyzer and then also install a chlorine analyzer at the wall street pumping station really what that is the wall street pumping station holds about a million gallons of water so our largest storage reservoir in town and really what we want is a continuous monitoring out there we have individuals go out there once a day right now to take a chlorine reading but to have that continuous monitoring is something that would be very beneficial for us so so we'll know if we need to go out there and turn over the system more going to the performance measures here you'll see all of the water quality samples that we collected and sent to fairfax you will see that that number is elevated a little bit at 527 and that is because this year this coming year will be our tri-annual lead and copper sampling and that is when we go and drop all samples to the residents in town and they help us collect those samples and we send them back to the lab so that's why you see that elevated number i also did want to point out the consumption that you see here is at 770 million it is elevated from last year just i know there was a lot of precipitation this winter but there was not in the summer there was drought conditions this past summer and there that calls for a lot of

high usage from waters and i know there was a lot of complaints going to finance and we were working together with them just to kind of educate people on what was going on and there are no significant changes to the meter services and water quality budget

[Speaker 11] (3:29:23 - 3:32:13)

steve do you want me to skip this sanitary sewer um i could go through this real quick so 50113 page u14 so these two folks water and sewer billing and customer service are actually in finance but they're charged out of the water and sewer fund so the purpose of this division is to generate accurate and timely bills for water and sewer services to provide customer service coordinate work orders with public works and to maintain accurate customer accounts the services provided are stop and start services for water pool adjustments leak adjustments customer service whether that's over the phone email or in person manage the billing process on a monthly basis and coordinate meter reads and work orders with public works our accomplishments this past fiscal year were continued increased email billing signups so we're trying to move away from paper billing a bit save save some paper and have more folks signed up with email delivery for their bills and also auto pay signups which helps with delinquent accounts having folks you know just signed up on auto pay we also implemented the new payment portal as we've discussed earlier which is resident access not only impacts you know real estate and business licensing but people can also pay their water and sewer bills on the new interface and they can do that with a credit card as well initiatives moving into next year for this department is we're trying to find ways to improve our customer service it's one of it's one of our strong suits but it's something we want to potentially implement a new tracking tool that could improve response times and the tracking of work orders as far as budget changes no significant budget changes but you will see well there are two actually you will see an increase in 4-3-3-0-2 financial system maintenance as I spoke earlier this is the accounting software and backbone for the town and we charge most of it to the general fund but we do allocate this portion to the water and sewer fund for the utility billing and then there's 4-3-3-0-8 which is contracts and services there's an increase there and that's right sizing our contract to print bills so we don't print our bills in town we contract those out to a vendor they saw they send 3,000 bills every month essentially two to three thousand bills and we also have credit card charges so every time someone pays using a credit card we do charge a three percent fee but this is where we booked the expense side of it to the water sewer fund and we also have a courier service so anyone that pays in cash we we have

[Speaker 9] (3:32:13 - 3:32:55)

to transport that to the bank and there's a charge there just thank you brief question or comments one is on the auto pay which I think works well and I don't know if there's something to do to it seems like it could be something that is helpful for costs in the town if more people were to be on the auto pay so I don't know if there's a way to spread the word about that or what what might help increase the number there the other thing is going paperless on the bills especially since there's the cost with with that that you were just talking about so I just know

that that's something that some utilities and other companies will do you can go paperless I

[Speaker 11] (3:32:55 - 3:33:05)

don't know if that's an option but just thought to mention it's available and it's an option but I know a lot of residents still prefer paper bills oh yes I just mean as an option that as a customer

[Speaker 9] (3:33:05 - 3:33:11)

one can opt out of the paper oh yes is that we currently have that okay thank you I just want

[Speaker 4] (3:33:11 - 3:33:40)

to make sure we don't move to paperless I find it very confusing because what minute you can access it and another minute you can't so I want to have our our residents having that option and it's also good for them to see how their bills are going and you'll you know you have it on hand and I'm against paperless because there's too many too many things you forget and then you're you're

[Speaker 8] (3:33:40 - 3:36:34)

overdrawn in your bank account so thank you all right madam mayor members of the council we're on to the last division here in the water and sewer fund this is the sanitary sewer division on page u 18 the town's sanitary sewer division is also led as emily goodman as the superintendent and supervised by elbashir bujadas and this is uh comprised of about six maintenance workers these are the individuals that go out and clean the sewer lines you know so they've got the fun job and they clean it and then they tv it using the cctv camera and they're also the ones that go out and check the manholes and make sure there's no surcharges i do want to point out some notable accomplishments here frank torre the capital projects manager in coordination with fairfax county and in negotiation with shouse village he was able to perform a large diameter sanitary sewer main repair on the town's wolf trap creek trunk sewer this project included investigating and cleaning and lining over 3 500 linear feet of 21 inch and 24 inch sanitary sewer mains and this required a wastewater bypass of about 5 million gallons a day and these are one of our shared assets that are out of town and just just a phenomenal job with that we've initiated regular coordination meetings with fairfax county about these shared assets and the continued rehabilitation of them so just a project that'll be i think we have it outgoing to about 2030 right now just continuing to rehab those trunk sewers another thing we do we continue to assist parts and wrecks with the some of their issues they have over there at the community center which has become one of our main things to do but it's all right i just want to skip over to some of the initiatives here we do want to start to estimate some infiltration some ini infiltration and inflow utilizing some of our meters and then also the fairfax county meters just to kind of see where's that intrusion getting into our system and what i pointed out earlier just continue to work with fairfax county moving over to the performance measures you'll see that we continue to replace i'm sorry line the sewer sewer maze and then

also clean and tv you'll see there this once again it's about seven employees here and then there is two significant budget increases about 202 000 from dc water blue plains and about 143 000 for the norman coal treatment plant in fairfax county and i'll turn it back over to brad thank you marvin all right the last

[Speaker 1] (3:36:35 - 3:43:08)

budget division for public works today is the stormwater division and that's on page v2 uh it's a tab third tab from the end of your book and turn to page v2 so alan chen uh who's been promoted to deputy director of the engineering division for public works is also dual headed in his former role as the water resources engineer um john j sergeant will move over to be the new water resources engineer once we can backfill his position which we're working on right now um so this is the division i'm um i'm going to make an attempt at talking about our activity products and services accomplishments and initiatives um all together but this division funds two and a half positions uh with the water resources engineer a maintenance worker and then the uh shared admin assistant with um the uh water division um so in addition to the staff this budget includes the funding for the consultant services they use uh physical improvements stormwater management program and all of these things help us stay compliant with our ms4 permit which is the municipal separate storm sewer permit that the town has with the states and that's one of the you know really big accomplishments for alan chen and his team um this year is we're in compliance with that permit and we recently were audited by the uh virginia deq and um they were very pleased with our program they were very pleased with um you know spill secondary spill containment for the the brine system at the property yard that we're doing the um the new stockpile canopy that i spoke about earlier um so he had a really successful audit it um it sounds like so that um huge accomplishment from alan um so um let's go to you know page v3 and i'll quickly run through the accomplishments and initiatives this is all alan chen and it's a impressive list um you know they're advancing many projects so there's five types of projects um categories that alan chen is responsible for um he does stormwater drainage studies to evaluate existing conditions in problem areas and then make recommendations for what it'll take to improve no good example of this is the glendon awasa uh the stormwater issues you know we had that community meeting last it's been a while um i think it was in the summer actually um so as an update we recently received that report and alan is planning on holding the follow-on community meeting in april it's not scheduled yet um but he's motivated to do it in april to share the results um before we request approval to you know move into a full engineering design for the solutions that were recommended so then that's a good segue into the second type of project which is design and construction uh capital drainage projects um you know those are projects um you know that you'll see on the cip um and these are also uh some of our um awarded construction contracts thanks to arpa funding right now there's manville road which is a drainage project then that's one i forgot to mention earlier the nutley marshall cover improvement project um that's upcoming work uh construction work that we're going to see uh this summer starting and then the more avenue drainage improvement project which was recently completed um and then he has large-scale

stream restorations projects you know these are using state deq stormwater local assistance funding grants with the county and matching funds such as you know bear branch and hunter's branch those those projects both have two phases each um bear branch phase one is under construction that's through south side park um that's just kicked off this month um then the bear branch it's a 75 percent design and that's on the 2026 cip for construction um third type of project that uh stormwater division's responsible for is um projects that install what we call best management practices for stormwater management um you know there were some rain gardens added to tapawingo kingsley uh the uh north side property yard stockpile canopy is actually one of these types of projects um and then the last type is just small small-scale drainage improvement projects uses physical improvement funds which are in the stormwater budget uh he completed 14 of them already uh this year and he estimates that he'll do about a total of 20 in fiscal year 2025 this is broken inlets regrading swales a good example of this is um you know we regraded a swale on pleasant street near windover um we did one near wolf trap creek um you know yard yard inlets were installed at the annex site uh to help with the stormwater um and then we're currently working on filling in an inlet um on fairway drive that was causing a sinkhole for a resident um so with that the budget is on page v7 increases in personnel costs uh one increase i'll point out is we're adding 25 000 to the stormwater management program funding and this is because um this is 25 000 for maintenance of existing existing stormwater management facilities um like some of those things that were recently installed um as a part of other projects um that we need to maintain um that we weren't funded for like the or that we didn't increase the funding for like the like those four rain gardens on tapawingo and kingsley that i spoke about um the glendon the glendon street southeast drainage project that's starting this fall that one will install a rain garden

[Speaker 7] (3:43:08 - 3:43:15)

um sorry real quick it's gonna be a sidewalk there too correct correct excellent great

[Speaker 1] (3:43:15 - 3:44:11)

and when did you say it was starting oh it's going to include a rain garden it's a drainage project does it start that one is starting um up soon that'll be a spring uh construction start um but we're really looking at these hard because they're um they're going to be challenges because those are both uh i'm kind of going back to the crosswalks on maple we want to make sure we have a good maintenance of traffic plan for both of these projects um tree boxes were installed on eccles tree you know so it's funding uh you know once all of those best management stormwater features are installed we need to maintain them uh in the future um so with that um um that is the public works budget thank you for listening and thank you for your questions and uh we're very proud of our accomplishments we have a great team in public works and uh it's it's been great so with that um pending any other questions that's all i have other

[Speaker 13] (3:44:11 - 3:44:17)

questions right no questions i just wanted to say thank you yep for a very good report and marvin

[Speaker 7] (3:44:17 - 3:44:23)

welcome to your new position you did a great job yes yes good job everybody and town manager

[Speaker 10] (3:44:23 - 3:45:11)

yes madam mayor members of town council real quickly the 2021-22 unfunded or new initiatives for public works it looks like sustainability initiatives uh ten thousand dollars was funded in that year and i think that was all for i think i see three double wall tanks i'm not sure if that's public works or not um we'll we'll clarify that later and steven will get information out to the council in the fiscal year 2022-23 public works had heavy truck lifts um in the vehicle maintenance yard it was a safety issue to be able for the vehicle maintenance folks to be able to get those lifts the heavy trucks up that's 2022-23

[Speaker 7] (3:45:11 - 3:45:18)

wasn't the uh the composting was probably the you said csc that was actually funded as a part

[Speaker 1] (3:45:18 - 3:45:24)

of the committee um budgets the the composting pilot at the farmer's market got it okay and then

[Speaker 10] (3:45:25 - 3:45:50)

and then lastly uh real quickly um this is oh 2023-24 budget public works had a maintenance worker two funded uh seventy five thousand dollars uh that was a new initiative right and that is that and so um we'll i'll work with steven and everything that i just shared with you about this part we'll get to all seven council members okay excellent good job everybody

[Speaker 7] (3:45:50 - 3:45:56)

great day thank you dpw you guys are awesome and good job council all right